

City Government of Baguio

Purchase Order

POSTING

Supplier: BAGUIO PRINCE ENTERPRISES Address: #28A Doña Rufina Building, Lower Bonifacio Street, Baguio City E-mail Address: 123 Telephone No.: 442-6965/ 309-6688 TIN: VAT 928 862 896 000	P.O No.:296 Date: 6/9/2021 Mode of Procurement: Shopping 102
---	--

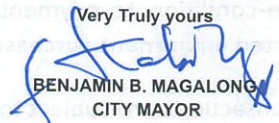
Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**
 Place of Delivery: **City General Services Office: Baguio City**
 Delivery Term: 30 Calendar Days
 Date of Delivery: Please input delivery date
 Payment Term: Please input payment term
Receipt of Purchase Order

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	Os c/o CMO	189,550.75	189,550.75
	10	pack	Battery - size AAA, alkaline, 2pcs/packet - energizer 10 c/o CMO	70.00	700.00
	20	piece	Clear Book - plastic, refillable, legal size, thickness: 0.5mm (min), transparent plastic pockets, number of pockets: 20, assorted color - 20 c/o CMO	45.00	900.00
	10	piece	Clip Board - Hard Plastic, Thin, Transparent, Legal (8.5 x 13) - joy 10 c/o CMO	90.00	900.00
	2	piece	Date Stamp - self-inking stamp, 1x 3/8, black - shiny 300 2 c/o CMO	375.00	750.00
	1	box	Envelope - Documentary, for A4 size document, 500 pieces per box - 1 c/o CMO	740.00	740.00
	20	box	Fastener - metal, for paper, metal, non sharp edges, 50 sets/box - TM 20 c/o CMO	45.00	900.00
	10	set	File Tab Divider - A4, 5 colors per set - valiant 10 c/o CMO	45.00	450.00
	10	set	File Tab Divider - Legal, 5 colors per set - valiant 10 c/o CMO	50.00	500.00
	2	bundle	Folder - Tagboard, for legal size documents ,100 pieces per pack - bonus 2 c/o CMO	435.00	870.00
	36	piece	Marker - Permanent; Bullet Type - Black - xsg 36 c/o CMO	10.00	360.00
	24	piece	Marker - Permanent; Bullet Type - Blue - xsg 24 c/o CMO	10.00	240.00
	18	piece	Marker - Permanent; Bullet Type - Red - xsg 18 c/o CMO	10.00	180.00
	8	piece	Molar File Folder - 3 in thickness, for 9x14 folder - 8 c/o CMO	185.00	1,480.00

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have
TERMS and CONDITIONS as contained at the
back of this Purchase Order and I concur with all
 Conforms:

Signature over printed name of **BAGUIO Prince Enterprises**
 Doña Rufina Building
 # 28A Lower Bonifacio Street

Very Truly yours

BENJAMIN B. MAGALONG
 CITY MAYOR