

City Government of Baguio

Purchase Order

POSTING

Supplier: COLADA JANITORIAL SERVICES Address: 290 Camp 7, Kennon Road, Baguio City E-mail Address: N/A Telephone No.: 447-0142 TIN: 454-268-286-000	P.O No.:133 Date: 3/2/2022 Mode of Procurement: Negotiated Procurement 20
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Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**

Place of Delivery: **City General Services Office: Baguio City**

Delivery Term: Feb. 16-28 & March 2022

Date of Delivery: Please input delivery date

Payment Term: Please input payment term

Receipt of Purchase Order

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	Laundry Services for Feb 16-28 & March 2022 c	270,500.00	270,500.00
	1500	kilogram	Laundry Service for February 16 - 28, 2022 - Assorted Linens (Blanket/Bedsheet/Pillow Case) - 5300 c/o COVID-OP	45.00	67,500.00
	300	piece	Laundry Service for February 16 - 28, 2022 - Pillows - 5300 c/o COVID-OP	85.00	25,500.00
	3000	kilogram	Laundry Services for March 1-31, 2022 - Assorted Linens (Blanket/Bedsheet/Pillow Case) - 5300 c/o COVID-OP	45.00	135,000.00
	500	piece	Laundry Services for March 1-31, 2022 - Pillows - 5300 c/o COVID-OP	85.00	42,500.00
			Note:	GRAND TOTAL	270,500.00

(Total Amount In Words) **Two hundred Seventy Thousand Five hundred Pesos and 00/100**

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have
TERMS and CONDITIONS as contained at the
back of this Purchase Order and I concur with all
 Conforme:

Very truly yours

BENJAMIN B. MAGALONG
 CITY MAYOR

Signature over printed name of Supplier

Admiral Gruspe
ADMIRAL GRUSPE

Date **MARCH 9 2022**