

POSTING

City Government of Baguio

**Purchase Order**

Supplier: <b>COPYLANDIA OFFICE SYSTEMS CORPORATION</b> Address: <b>Ground Floor, Paladin Hotel, Abanao Extension, Baguio City</b> E-mail Address: Telephone No.: <b>446-5356; 446-5357</b> TIN: <b>VAT 002 332 000 012</b>	P.O No.: 1616 Date: 9/11/19 Mode of Procurement: Direct Contract 0
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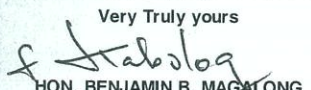
Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**  
 Place of Delivery: **City General Services Office: Baguio City**  
 Delivery Term: 7 Calendar Days  
 Date of Delivery: Please input delivery date  
 Payment Term: Please input payment term  
**Receipt of Purchase Order**

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	RM Drum c/o CEPMO	50,000.00	50,000.00
	1	piece	Drum - 1 Pc Drum, DR313 Magenta for Xerox machine Develop Ineo+258 (Direct Contract to Copylandia Office system corporation) - 2 c/o CEPMO	25,000.00	25,000.00
	1	PIECE	Lot - 1 Pc Drum DR313 Yellow for Xerox machine Develop Ineo+258 (Direct Contract to Copylandia Office system corporation) - 2 c/o CEPMO	25,000.00	25,000.00
<b>GRAND TOTAL</b>					<b>50,000.00</b>

(Total Amount In Words) **Fifty Thousand Pesos and 00/100**

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

**This is to certify that I have**  
**TERMS and CONDITIONS as contained at the**  
**back of this Purchase Order and I concur with all**  
 Conforme:

Very Truly yours  
  
**HON. BENJAMIN B. MAGALONG**  
 CITY MAYOR

Signature over printed name of Supplier: **COPYLANDIA OFFICE SYSTEMS CORPORATION**  
 Address: **Ground Floor, Paladin Hotel, Abanao Extension, Baguio City 2600**  
 Telephone No.: **446-5356 / 446-5357 / 446-5358**  
 VAT REG TIN **002-332-000-012**

9/19/18

**CITY GENERAL SERVICES OFFICE**  
**RELEASED**

Date: 9-18-19  
 By: ns