



INVITATION TO BID

The City Government of Baguio, through its Bids and Awards Committee (BAC), invites suppliers/manufacturers/distributors registered with the Philippine Government Electronic Procurement System (PHILGEPS) to bid for the following project:

Circular Proposal	Name of Project	Brief Description	ABC (in Php)	BID DOCS FEE (Non-refundable)	Delivery Period
CP 2020-99 Bidding	Supply and Delivery of Laptops c/o CEO	Please refer to the Bid Form for detailed specifications	553,000.00	1,000.00	thirty (30) calendar days

1. Bidding will be conducted through open competitive bidding using non-discretionary pass/fail criteria as specified in the Revised Implementing Rules and Regulations of RA 9184. Only bids from Bidders who pass the eligibility check will be opened. **ALL PAGES of the Bid, including attachments thereto such as brochures, shall be initialed by the person or persons signing the Bid.** Post qualification of the Lowest Computed and Responsive Bid shall be conducted.
2. Bid Documents and Instruction to Bidders will be available for issuance starting **November 19 to November 27, 2020** at the BAC Secretariat, City General Services Office, City Hall, Baguio City with Telephone No. (074) 442-8795/ 300-6537 local 3712 to 14 upon presentation of DRL from Phil-GEPS and payment of a non-refundable amount, to wit;
3. Deadline for manual and electronic submission and receipt of bids will be at the **City General Services Office, City Hall, Baguio City on or before 9:00AM of November 27, 2020.** Submission Formats of documents must be strictly in accordance with the Instruction to Bidders. **Late Submission and/or incomplete application shall not be accepted.**
4. All Particulars relative to the eligibility, bidding, evaluation of bids and award of contract shall be governed by the Revised Implementing Rules and Regulations of Republic Act 9184. Additional information shall be furnished upon request. All communications should be addressed to the undersigned at the aforementioned address. Philippine Bidding Documents may be downloaded from the GPPB website.
5. The City Government of Baguio reserves the right to 1) Review all eligibility requirements/ documents and waive any defects contained therein; 2) Reject any or all bids; 3) Confiscate the bid bond and/ or pursue appropriate legal action should a bidder be found to have violated RA 9184 and its IRR; and/ or Accept the Offer most advantageous to the government. Any decision made by the City Government of Baguio is final and executory.
6. Further, the City Government of Baguio assumes no obligation whatsoever to compensate or indemnify the bidder or winning bidder, as the case may be, for any expense or loss that said party (ies) may incur in its participation in the Pre- Bidding and Bidding process nor does it guarantee that an award will be made.

ATTY. LETICIA O. CLEMENTE
BAC Chairperson and
City Budget Officer

