

City Government of Baguio
Purchase Order

POSTING

Supplier: HOTEL ELIZABETH / ADOLFO REALTY CORPORATION Address: Lualhati, Gibraltar, Baguio City E-mail Address: gsa.baguio@hotel-elizabeth.com.ph Telephone No.: 0746190367 TIN: 218-412-240	P.O No.: 280 Date: 3/14/2022 Mode of Procurement: Lease of Real Property/ Venue 10
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Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: **City General Services Office: Baguio City**

Delivery Term: March 16-18, 2022

Date of Delivery: Please input delivery date

Payment Term: Please input payment term

Receipt of Purchase Order

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	M&S w/ Venue on March 16-18, 2022 c/o HRMO	132,000.00	132,000.00
	35	pax	Meals and Snacks - Executive Planning and Team Enhancement Session for OD in Collaboration with OD Practitioners. Menu: 1st Day (Mar. 16, 2022) AM SNACKS: Chicken Arrozcaldo, Canned Fruit Juice (240 ml.) LUNCH: Steamed Rice, Crab and Corn Soup, Beef Kare-Kare, Shanghai Lumpia, Sweet and Sour Fish, Vegetable Delight, Fresh Banana Fruit, Canned Fruit Juice (240 ml.) PM SNACKS: Steamed Siopab, Canned Fruit Juice (240 ml.) -With overflowing Coffee and Tea -Preferably Hotel with free provision of 1 Room Accommodation for the Training Staff for convenience purposes -With Strong and Stable internet connectivity -With high quality sound system -With wide white screen for projector on both sides of the conference hall or LED Screen -Venue's conference hall should have windows to allow free air circulation and an ample space compliant to the physical distancing measures, (at least 1 meter distance on all sides per participant) - 165 c/o HRMO	800.00	28,000.00
	65	pax	Meals and Snacks - Executive Planning and Team Enhancement Session for OD in Collaboration with OD Practitioners. Menu: 3rd Day (Mar. 18, 2022) AM SNACKS: Native-Kakanin, Canned Fruit Juice (240 ml) LUNCH: Steamed Rice, Seafood Curry, Inihaw na Liempo, Ensalada, Fresh Fruit Slices. Canned Fruit Juice (240 ml.) PM SNACKS: Chicken and Pineapple Sandwich with French Fries, Canned Fruit Juice (240 ml) -With overflowing Coffee and Tea -Preferably Hotel with free provision of 1 Room Accommodation for the Training Staff for convenience purposes -With Strong and Stable internet connectivity -With high quality sound system -With wide white screen for projector on both sides of the conference hall or LED Screen -Venue's conference hall should have windows to allow free air circulation and an ample space compliant to the physical distancing measures, (at least 1 meter distance on all sides per participant) - 165 c/o HRMO	800.00	52,000.00

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have
TERMS and CONDITIONS as contained at the
back of this Purchase Order and I concur with all

Conforme:

Signature over printed name of Supplier

Date

Very Truly yours

BENJAMIN B. MAGALONG
 CITY MAYOR

Benjamin B. Magalong
 Benjamin B. Magalong

Supplier: HOTEL ELIZABETH / ADOLFO REA CORPORATION Address: Lualhati, Gibraltar, Baguio City E-mail Address: gsa.baguio@hotelelizabeth.com.ph Telephone No.: 0748190367 TIN: 218-412-240	Form No: 280 Date: 3/14/2022 Mode of Procurement: Lease of Real Property Venue 10
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Item	QTY	Unit	Description	Unit Cost	Amount
	65	pax	Meals and Snacks - Executive Planning and Team Enhancement Session for OD in Collaboration with OD Practitioners. Menu: 2 nd Day (Mar. 17, 2022) AM SNACKS: Ginataang Bilobilo, Canned Fruit Juice (240 ml.) LUNCH: Steamed Rice, Pumpkin Soup, Steamed Chicken, Pork Menudo, Vegetables, Fruit Salad, Canned Fruit Juice (240 ml.) PM SNACKS: Fruit Pie, Canned Fruit Juice (240 ml.) -With overflowing Coffee and Tea -Preferably Hotel with free provision of 1 Room Accommodation for the Training Staff for convenience purposes -With Strong and Stable internet connectivity -With high quality sound system -With wide white screen for projector on both sides of the conference hall or LED Screen -Venue's conference hall should have windows to allow free air circulation and an ample space compliant to the physical distancing measures, (at least 1 meter distance on all sides per participant) - 165 c/o HRMC	800.00	52,000.00
Note:				GRAND TOTAL	132,000.00

(Total Amount In Words) **One hundred Thirty Two Thousand Pesos and 00/100**

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Date: _____

Very Truly yours

BENJAMIN S. MAGALONG
CITY MAYOR