

City Government of Baguio
Purchase Order

Supplier: LASER MARKETING Address: 26A Mabini Street, Baguio City E-mail Address: 123 Telephone No.: 442-5854 TIN: VAT 103 280 225 000	P.O No.:1063 Date: April 13, 2020 Mode of Procurement: Shopping 36
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Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**
 Place of Delivery: **City General Services Office: Baguio City**
 Delivery Term: COD
 Date of Delivery: Please input delivery date
 Payment Term: Please input payment term

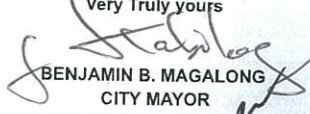
Receipt of Purchase Order

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	Office Supplies c/o -BGCM	71,925.00	71,925.00
	5	set	- Epson T664120 (Black, Cyan, Yellow, Magenta) - 290 c/o BGCM	1,090.00	5,450.00
	20	ream	- Multicopy, 80gsm, size: 210mm x 297mm (A4) - Double A 290 c/o BGCM	210.00	4,200.00
	265	ream	- Multicopy, 80gsm, size: 216mm x 330mm (Legal) - Double A 290 c/o BGCM	235.00	62,275.00
				GRAND TOTAL	71,925.00

(Total Amount In Words) **Seventy One Thousand Nine hundred Twenty Five Pesos and 00/100**

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have
TERMS and CONDITIONS as contained at the
back of this Purchase Order and I concur with all
 Conforme:

Very Truly yours

BENJAMIN B. MAGALONG
 CITY MAYOR

Signature over printed name of Supplier


Date _____