

Purchase Order

Supplier: **MEGASCO**
 Address: #138 Naguillian Road, Quezon Hill Proper, Baguio City
 E-mail Address: xxxxx
 Telephone No.: 442-5566
 TIN: VAT 000 251 818 001

P.O No.:3960
 Date: 4/12/2021

Mode of Procurement: Small Value
 Procurement 330

Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**

Place of Delivery: **City General Services Office: Baguio City**

Delivery Term: upon request of End User

Date of Delivery: Please input delivery date

Payment Term: Please input payment term

Receipt of Purchase Order

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	LPG GAs Refill c/o JF	53,200.00	53,200.00
	14	tank	LPG Gas - refill, 50kg Color Blue or Gray, borrowed tanks - 14 c/o JAILF	3,800.00	53,200.00
			Note:	GRAND TOTAL	53,200.00

(Total Amount In Words) **Fifty Three Thousand Two hundred Pesos and 00/100**

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have
TERMS and CONDITIONS as contained at the
back of this Purchase Order and I concur with all
 Conforme:

Very Truly yours

[Signature]
BENJAMIN B. MAGALONG
 CITY MAYOR

Signature over printed name of Supplier

[Signature]

Date

CITY GENERAL SERVICES OFFICE

RELEASED

Date: 4-21-21
 By: [Signature]