

City Government of Baguio

Purchase Order

POSTING

MENDO ENTERPRISES
 Address: Bldg 11, Lot 120 Dulaya Street, South Fairview, Quezon City
 E-mail Address: mendo.enterprises@yahoo.com
 Telephone No.: 239-2115, 431-0097
 TIN: VAT 209-829-905-000

Date: 3/17/2022

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein.
 Place of Delivery: City General Services Office, Baguio City

Delivery Term: 30 Calendar Days
 Date of Delivery: Please input delivery date
 Payment Term: Please input payment term

Receipt of Purchase Order

item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	Vehicle Parts and Accessories c/o VARIOUS		
				89,483.00	89,483.00
	117	piece	Car Freshener - Hanging Pine Tree Form-Felt Paper Car Freshener - 10 c/o CMC 8 c/o COA 75 c/o GSO 10 c/o CRO 5 c/o PLANNING	64.00	7,488.00
	207	can	Car Freshener - Spill proof organic air freshener, 1.5oz (42g) - California Scent 8 c/o ACCTNG 11 c/o ADMIN 8 c/o CBAO 100 c/o CEO 32 c/o CMO 2 c/o COA 10 c/o GSO 10 c/o HSO 2 c/o CRO 1 c/o LIBRARY 3 c/o PLANNING 20 c/o CDRRMC	255.00	52,785.00
	254	piece	Chamois - Synthetic, 43 x 32, 0.2cm thick - Clean Cham 10 c/o ADMIN 30 c/o BUDGET 50 c/o CEO 26 c/o CMO 2 c/o COA 22 c/o FIRE 55 c/o GSO 10 c/o HSO 10 c/o PLANNING 24 c/o CVAO 15 c/o CDRRMC	115.00	29,210.00
			Note:		
(Total Amount In Words)				GRAND TOTAL	89,483.00

Eighty Nine Thousand Four hundred Eighty Three Pesos and 00/100

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have
TERMS and CONDITIONS as contained at the
 back of this Purchase Order and I concur with all
 Conforms:

Very Truly yours

BENJAMIN B. MAGALONG
 CITY MAYOR

Signature over printed name of Supplier

Date