Republic of the Philippines
BIDS AND AWARDS COMMITTEE
(Goods and Services)
City Government of Baguio
Baguio City

Standard Form No.: SF -GOODS-60
Revised on: September 5, 2008
Standard Form Title: **Request for Quotation**

Reference No : **PR # 27**
Shopping Solicitation No : **NP 08**
Date : **February 27, 2018**
Obr # : **101-7611-18-02-262**

Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall,Baguio City. You may fax your qoutations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

NOTE:
"PLEASE SEAL YOUR BIDS"

ATTY. LETICIA O. CLEMENTE
BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	**1**	**lot**	**Dinner with Venue**	**20,000.00**		
	50	pax	(preferably hotel) March 08, 2018 Menu: Steamed rice, crabmeat with whole corn soup, stuffed chicken with basil, shrimp brocolo and cauliflower, bangus inasal, fruit cocktail with almond jelly and free flowing coffee and tea **Venue with wide space and stage for the short program to be conducted **LCP Projector to be provided by the supplier			

THIS IS TO CERTIFY THAT THIS REQ. WAS:
POSTED AT THE: ___ PHILGEPS WEBSITE
✓ BAGUIO CITY GOVERNMENT WEBSITE
✓ THREE (3) CONSPICUOUS PLACES
REFERENCE :
POSTED ON 2/28/18
POSTING PERIOD: 2/28 - 3/2/18
OPENING OF REQ/BIDS: 3/2/18
POSTED BY:

ac

PURPOSE: For the dinner honoring the Outstanding Women Leader Awardees on March 8, 2018 c/o OCSWDO

NOTE:
1) Delivery Period within _____ calendar days
2) Price Validity shall be for a period of _____ calendar days
3) Warranty (for equipments) _____ Minimum of 1 year
   Warranty (for repairs) _____ Minimum of three (3) months
4) Bid Price should be inclusive of VAT and delivery charges
5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment | Philgeps Registry No. | Printed Name and Signature of Bidder

Address & Contact Number | TIN