

Republic of the Philippines  
BIDS AND AWARDS COMMITTEE  
(Goods and Services)  
City Government of Baguio  
Baguio City

Standard Form No.: SF - GOODS-60

Revised on: September 5, 2016

Standard Form Title: Request For Quotation

Reference No: 13099

Solicitation No: 10

Negotiated Procurement

Date: January 27, 2020

OBR #

Sir/Madam:

Please quote your price of items listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM \_\_\_\_\_ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotation found not in order.

Thank you very much.

**NOTE:**

**ATTY. LETICIA O. CLEMENTE**

BAC Chairperson and City Budget Officer

**"PLEASE SEAL YOUR BIDS"**

ITEM NO.	QTY	UNIT	DESCRIPTIONS	TOTAL ABC	BID PRICE /UNIT	TOTAL BID PRICE
1	1	LOT	Dinner w/ Venue-CARAA c/o DEPED	178,200.00		
	346	pax	lot - 1) DINNER MENU: Soup (1) Main Course (1) Vegetable (1) Rice (1) Dessert (1) *Round of Drink *Flowing Coffee *Buffet Style Food Service, no pork (HALAL) 2) INCLUSIVE OF FUNCTION ROOM: *with big conference hall for 360 pax with chairs and table (circle type) *high quality audio-visual system/facility (with two LCD and at least 3 microphones) *with functional Wi-Fi connectivity *functional audio system a+A8nd plugs *with welcome streamer *backdrop for stage	500.00		
	2	pax	lot - 3) INCLUSIVE OF ACCOMMODATION FOR TWO (2) guests: *Check-in February 16, 20 (2:00 PM), Check-out at 12:00 noon (February 17, 2020) *twin to quad sharing/single bed, separate bed *with toiletries *functional hot and cold shower 4) LOCATION AND SITE CONDITION: *Must be near athletic bowl/Melvin Jones/ Teachers Camp Sport Complex (at least max of 3km away from the said sport facilities), If not, shuttle may be provided as part of the accomodation package. *Secured and with parking space.	2600.00		

PURPOSE: Payment of Dinner (360pax) and Accommodation of two guests for the City Night Activity on February 16, 2020. (page 4 of the 8.4M project proposal attached)

NOTED:

- 1) Delivery Period within calendar days
- 2) price Validity shall be for a period of \_\_\_\_\_ calendar days
- 3) Warranty (for equipments) \_\_\_\_\_ Minimum of 1 year
- 4) Bid Price should be inclusive of VAT and delivery charges
- 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.
- 6) Unit prices must not exceed indicated line item price.

Name of Establishment

Philgeps Registry No.

Printed Name and Signature of Bidder

Address and Contact Number

TIN