

Republic of the Philippines
BIDS AND REWARDS COMMITTEE
 (Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF - GOODS-60
 Revived on: September 5, 2016
 Standard Form Title: Request For Quotation

Reference No: 764
 Solicitation No: 20 **NP**
 Date: April 25, 2018
 OBR #

Sir/Madam:

Please quote your price of item.s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

NOTE:

ATTY. LETICIA O. CLEMENTE

"PLEASE SEAL YOUR BIDS"

BAC Chairperson and City Budget Officer

ATTY. AUGUSTIN P. LABAY III
 City Human Resource Management Officer,
 BAC Designated Chairperson

ITEM NO.	QTY	UNIT	DESCRIPTIONS	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	LOT	ICS Meals and Snacks c/o CDRRMC	54,000.00		
	60	pax	Meals with Venue (Hotel) - (PREFERABLY HOTEL) Buffet Lunch for sixty (60) participants/ instructors and secretariat at six hundred (P600.00) pesos per head; Menu: Plain Rice, Fish Fillet, Beef Steak, Fried Chicken, Buttered Vegetables, Mixed Fruits for dessert and a glass of juice or ice tea With Venue: Inclusive of Sound System, projector, white screen, whiteboard and white board markers Date: May 31, 2018 -			
	60	pax	Snacks - (PREFERABLY HOTEL) Sixty (60) AM Snack at one hundred pesos (P150.00) per head; Menu: Clubhouse Sandwich with a glass of juice or ice tea Date: May 31, 2018 -			
	60	pax	Snacks - (PREFERABLY HOTEL) Sixty (60) PM Snack at one hundred pesos (P150.00) per head; Menu: Carbonarra with toasted bread with a glass of juice or ice tea Date: May 31, 2018 -			

PURPOSE: to be used for training material and equipment for ICS for executives

NOTED:

- 1) Delivery Period within _____ calendar days
- 2) price Validity shall be for a period of _____ calendar days
- 3) Warranty (for equipments) _____ Minimum of 1 year
- 4) Bid Price should be inclusive of VAT and delivery charges
- 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment

Philgeps Registry No.

Printed Name and Signature of Bidder

Address and Contact Number

TIN