

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
 (Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF - GOODS-60
 Revised on: September 5, 2016
 Standard Form Title: Request For Quotation

Reference No: 20860
 Solicitation No: 591
 Negotiated Procurement
 Date: September 22, 2020
 OBR #

Sir/Madam:

Please quote your price of item.s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotation found not in order.

Thank you very much.

NOTE:


ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer

"PLEASE SEAL YOUR BIDS"

ITEM NO.	QTY	UNIT	DESCRIPTIONS	TOTAL ABC	BID PRICE /UNIT	TOTAL BID PRICE
1	1	LOT	Meals w/ Venue-NE c/o CHRMO	64,000.00		
	40	pax	MEALS & SNACKS - MEALS & SNACKS - Meals and Snacks for the Orientation of New Employees on the Personnel Policies, Plans, Procedures and Systems Handbook of the City Government of Baguio, as Amended and Other Existing Civil Service Laws, Rules and Regulations on November 10,2020 (DAY 1)for 40 PAX. MENU: AM SNACKS: Pancit Bihon with Toasted Bread,Canned Fruit Juice (240 ML) LUNCH: Steamed Rice, Molo Soup, Beef Kare-kare, Grilled Fish, Vegetables, Fresh Banana Fruit, Canned Fruit Juice (240 ML) PM SNACKS: Chicken Pineapple Sandwich with French Fries, Canned Fruit Juice (240 ML) With overflowing Coffee and Tea.Preferably Hotel with free provision of 1 room Accommodation for the Training Staff for convenience purposes.With high quality sound system.Venue's conference hall should have ample space compliant to the physical distancing measures (at least 1 meter distance on all sides per participant)	800.00		

I HEREBY CERTIFY THAT THIS RFB WAS
 POSTED AT THE np PHILIPPINE WEBSITE
 BAGUIO CITY GOVERNMENT WEBSITE
 THREE (3) CONSECUTIVE DAYS
 DATE: np
9/28/2020
 PERIOD: 9/29-10/1/2020
 FROM: 10/1/2020
 BY: B

ITEM NO.	QTY	UNIT	DESCRIPTIONS	TOTAL ABC	BID PRICE /UNIT	TOTAL BID PRICE
	40	pax	MEALS & SNACKS - MEALS & SNACKS - Meals and Snacks for the Orientation of New Employees on the Personnel Policies, Plans, Procedures and Systems Handbook of the City Government of Baguio, as Amended and Other Existing Civil Service Laws, Rules and Regulations on November 11,2020 (DAY 2)for 40 PAX.. MENU: AM SNACKS: Pasta Carbonara with Garlic Bread, Canned Fruit Juice (240 ML) LUNCH: Steamed Rice, Fish Sinigang,Grilled Liempo, Vegetables, Fruit Salad, Canned Pineapple Juice (240 ML) PM SNACKS: Steamed Siopao, Canned Pineapple Juice (240 ML) With overflowing Coffee and Tea.Preferably Hotel with free provision of 1 room Accommodation for the Training Staff for convenience purposes.With high quality sound system.Venue's conference hall should have ample space compliant to the physical distancing measures (at least 1 meter distance on all sides per participant)	800.00		

PURPOSE: Payment of Meals and Snacks for the Orientation of New Employees on the Personnel Policies, Plans, Procedures and Systems Handbook of the City Government of Baguio, as Amended and Other Existing Civil Service Laws, Rules and Regulations on November 10 to 11,2020, Venue preferably hotel.

NOTED:

- 1) Delivery Period within calendar days
- 2) price Validity shall be for a period of _____ calendar days
- 3) Warranty (for equipments) _____ Minimum of 1 year
- 4) Bid Price should be inclusive of VAT and delivery charges
- 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.
- 6) Unit prices must not exceed indicated line item price.

Name of Establishment

Philgeps Registry No.

Printed Name and Signature of Bidder

Address and Contact Number

TIN