

City Government of Baguio
Purchase Order

POSTING

Supplier: PANGHOI ENTERPRISES Address: #58 Magsaysay Avenue, Baguio City E-mail Address: panghoienterprises@gmail.com Telephone No.: 442-4629 TIN: VAT-000-279-800-000	P.O No.:1445 Date: 12/14/2021 Mode of Procurement: Shopping 306
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Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**

Place of Delivery: **City General Services Office: Baguio City**

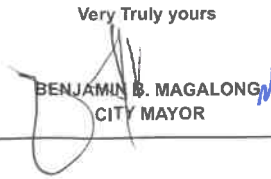
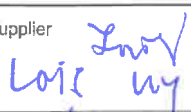
Delivery Term: 15 Calendar Days

Date of Delivery: Please input delivery date

Payment Term: Please input payment term

Receipt of Purchase Order

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	Office Supplies for COVID 19 activities c/o D	97,967.00	97,967.00
	100	piece	Ballpen - Ballpoint, Black - HBW 1201 c/o DRRM	6.00	600.00
	100	piece	Ballpen - Ballpoint, Blue - HBW 1201 c/o DRRM	6.00	600.00
	20	piece	Ballpen - Ballpoint, Red - HBW 1201 c/o DRRM	6.00	120.00
	20	box	Clip - Paper Clip, 50mm, 100 piece per box - 1201 c/o DRRM	62.00	1,240.00
	10	piece	Cutter - Cutter Knife, Heavy Duty - 1201 c/o DRRM	16.00	160.00
	25	roll	Duct Tape - Yellow, 2 inches - 1201 c/o DRRM	95.00	2,375.00
	3	piece	Eraser - Felt, for Whiteboard - 1201 c/o DRRM	24.00	72.00
	12	pack	Folder, Tagboard, A4 - Folder, Tagboard, A4, 100pcs per pack - 1201 c/o DRRM	330.00	3,960.00
	50	piece	Marker - Bullet Type, Permanent, Black - HBW 1201 c/o DRRM	12.00	600.00
	30	piece	Marker - Bullet Type, Permanent, Blue - HBW 1201 c/o DRRM	12.00	360.00
	30	piece	Marker - Bullet Type, Permanent, Red - HBW 1201 c/o DRRM	12.00	360.00
	50	piece	Marker - Bullet Type, Whiteboard, Black - HBW 1201 c/o DRRM	28.00	1,400.00

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed	Very Truly yours  BENJAMIN B. MAGALONG CITY MAYOR
This is to certify that I have <u>TERMS and CONDITIONS as contained at the</u> <u>back of this Purchase Order and I concur with all</u> Conforme:	
Signature over printed name of Supplier  Date <u>12-20-21</u>	

Supplier: **PANGHOI ENTERPRISES**
 Address: **#58 Magsaysay Avenue, Baguio City**
 E-mail Address: **panghoienterprises@gmail.com**
 Telephone No.: **442-4629**
 TIN: **VAT-000-279-800-000**

P.O No.:1445
 Date: 12/14/2021
 Mode of Procurement: Shopping 306

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	30	piece	Marker - Bullet Type, Whiteboard, Blue - HBW 1201 c/o DRRM	28.00	840.00
	25	piece	Marker - Bullet Type, Whiteboard, Red - HBW 1201 c/o DRRM	28.00	700.00
	20	piece	Marker - Finepoint - Pilot 1201 c/o DRRM	34.00	680.00
	50	ream	Paper - Multicopy Paper, A4, 80gsm - 1201 c/o DRRM	195.00	9,750.00
	200	ream	Paper - Multicopy Paper, Legal, 80gsm - 1201 c/o DRRM	210.00	42,000.00
	50	box	Paper Fastener - Metal, 50 sets / box - 1201 c/o DRRM	58.00	2,900.00
	20	box	Pencil - Lead, 1 dozen per box with eraser - 1201 c/o DRRM	68.00	1,360.00
	6	piece	Puncher - Heavy Duty - 1201 c/o DRRM	135.00	810.00
	50	piece	Record Book - 300pages, 214mm x 278mm min. - 1201 c/o DRRM	145.00	7,250.00
	20	pair	Scissors - Heavy Duty, Stainless - 1201 c/o DRRM	68.00	1,360.00
	10	box	Staple Wire - No 35 Standard, 5000pcs - 1201 c/o DRRM	27.00	270.00
	20	piece	Stapler - Standard - Effortless good quality 1201 c/o DRRM	445.00	8,900.00
	100	roll	Tape - Masking Tape 1inch, 50m - 1201 c/o DRRM	38.00	3,800.00
	50	roll	Tape - Masking Tape, 2 inches x 50m - 1201 c/o DRRM	78.00	3,900.00
	100	roll	Tape - Transparent Tape 1 inch x 50m - 1201 c/o DRRM	16.00	1,600.00
			Note:	GRAND TOTAL	97,967.00

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BENJAMIN B. MAGALONG
 CITY MAYOR

Signature over printed name of Supplier

[Handwritten Signature]
 2016 114

Date

[Handwritten Date]
 12-20-21

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(Total Amount In Words) **Ninety Seven Thousand Nine hundred Sixty Seven Pesos and 00/100**

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BENJAMIN B. MAGALONG
CITY MAYOR

Signature over printed name of Supplier *Lary*
WKS NY

Date *12-20-21*