

PURCHASE ORDER

POSTING

Supplier :	SHANDAU ENTERPRISES	P. O. No.	4763
Address :	Near HAFALLA Bldg. 228, Hillside, Baguio City	Date	10/14/2021
E-Mail Address :	sharoncabansoy@yahoo.com	Mode of Procurement	SVP 941
Telephone No. :	09103471589/ 09065687348	P. R No. /s:	2021-37
TIN :	928-004-457-000	OBR #	TF 416-025-005

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery:	City General Services Office, Baguio City	Delivery Term	7 Calendar Days
Date of Delivery :		Payment Term	

receipt of Purchase Order

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT COST	AMOUNT
1	1	LOT	LIVELIHOOD ASSISTANCE		
	257	Pack	Cheese Powder, 1/4 kilo/pack	65.00	16,705.00
	25	Pack	Paper Cups with Cover, 6.5 oz, 50 pcs per pack	80.00	2,000.00
	40	Pack	Wooden Coffee Stirrer	200.00	8,000.00
	40	Pack	Table Napkin Tissue - pre cut, ply, 2000 sheets/pack; 128mm x 140mm	120.00	4,800.00
	30	Kilo	Disposable Plastic Spoon, white	150.00	4,500.00
	20	Kilo	Plastic buko cups with lids and sealer, 12 oz; 100 pcs/pack	350.00	7,000.00
	250	Pack	Plastic popcorn wrapper, 5"x10"; 100 pcs/pack	55.00	13,750.00
	4	Pack	Glutinous Rice, 20kgs/pack	1,200.00	4,800.00
	100	Pc	Corrugated pizza box, 10"	19.00	1,900.00
	100	Pc	Corrugated pizza box, 12"	25.00	2,500.00
	70	Pack	Paper food box; 50 pcs/pack; 19cm x 10cm x 4cm spaghetti box	120.00	8,400.00
	1	Sack	Soya beans, 50 kgs/sack	3,250.00	3,250.00
Purpose: Livelihood assistance to be awarded to 173 displaced workers (selling of peeled fruits - 6 beneficiaries, selling of snowcream- 1 beneficiary) Date of activity not later than November 1, 2021					
				Total Php	77,605.00

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(Total Amount in Words) **Seventy Seven Thousand Six Hundred Five Pesos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

This is to certify that I have read the TERMS and CONDITIONS as contained at the back of this Purchase Order and I concur with all.

Conforme:

Sharon Cabansoy by: *[Signature]*
 Signature over printed name of Supplier

10-20-21

Date

[Signature]
 HON. BENJAMIN B. MAGALONG
 City Mayor