

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
(Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF -GOODS-60
 Revised on: September 5, 2008
 Standard Form Title: **Request for Quotation**

Reference No :
 Shopping Solicitation No :
 Date :
 Obr # :

PR # 7611-16-01-03
RS 13
January 30, 2017
101-7611-17-1-20

Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery.
 Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City.
 You may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

NOTE:
"PLEASE SEAL YOUR BIDS"

ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	lot	Janitorial Supplies	32,084.00		
	2	pcs	Broom w/ long handle, for ceiling			
	10	bot	Dishwashing liquid, 250ml			
	10	pcs	Dishwashing sponge, rectangle w/ scouring pad			
	200	pcs	Dusting cloth, 15" x 18"			
	2	pcs	Floor polisher brush, 16"			
	2	pcs	Floor rubber mat, 2 meters			
	2	pcs	Glass cleaner w/ handle			
	8	bot	Glass cleaner, 500 ml			
	12	pair	Gloves, rubber gloves, heavy duty, 18"			
	10	pcs	Stripping pad w/ foam			
	4	pcs	Toilet brush, long handle			
	6	pcs	toilet pump, rubber (plunger)			
	30	gals	wax, emulsion			
	40	liters	liquid hand soap			
	50	pouch	Detergent powder, all purpose, 500 gms.			
	8	pcs	Dust pan, non-rigid			
	10	can	insecticide, m 600 ml/can			
	2	pcs	Mophandle, screw tyupre			
	20	pcs	Mophead, 100% rayon, 400g/pc			
	60	pcs	foot rag, cotton, 7" in diameter			
	20	bot	toilet bowl & urinal cleaner, 900ml			
	20	pcs	toilet deodorant cake, 99% paradichlorobenzen			

PURPOSE: Janitorial supplies for the first semester 2017 c/o OCSWDO

- NOTE:**
- 1) Delivery Period within _____ calendar days
 - 2) Price Validity shall be for a period of _____ calendar days
 - 3) Warranty (for equipments) _____ Minimum of 1 year
 Warranty (for repairs) _____ Minimum of three (3) months
 - 4) Bid Price should be inclusive of VAT and delivery charges
 - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

 Name of Establishment

 Philgeps Registry No.

 Printed Name and Signature of Bidder

 Address & Contact Number

 TIN