

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
(Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF -GOODS-60
 Revised on: September 5, 2008
 Standard Form Title: **Request for Quotation**

Reference No :
 Shopping Solicitation No :
 Date :
 Obr # :

PR # 2017-237
RS 16
February 6, 2018
101-1011-17-07-476

Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. You may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

NOTE:
"PLEASE SEAL YOUR BIDS"

ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	lot	Office Supplies	19,616.96		
	8	pcs	Tape dispenser for 24mm (1")			
	2	pcs	Tape dispenser, handheld for 48mm packaging tape			
	4	pcs	Numbering machine, automatic, 10 digits			
	5	pcs	Board, cutting, legal size			
	7	pcs	File tray, 3 layers, steel			
	5	pcs	Gun tucker			
	9	pcs	Fingertip moistener			
	2	pcs	Blade, heavy duty cutter (L500), 10pcs/pack			
	5	pcs	Cutter, heavy duty			
	18	pcs	Scissors, 6"			
	1	pc	Wall clock, round, plastic			
	1	roll	UTP/ Networking Cable, 50m			
	3	pcs	Stamping dater, heavy duty, self-inking stamp with removal and refillable ink pad, steel and plastic frame, four band date & 12-year band, single color			
	1	pc	Numbering Machine, automatic			
	2	pcs	Calculator, scientific			
	1	pc	Laser Pointer, pen type, metal			
ac						

PURPOSE: Other Office Supplies Third Quarter 2017. c/o CMO

- NOTE:**
- 1) Delivery Period within _____ calendar days
 - 2) Price Validity shall be for a period of _____ calendar days
 - 3) Warranty (for equipments) _____ Minimum of 1 year
 Warranty (for repairs) _____ Minimum of three (3) months
 - 4) Bid Price should be inclusive of VAT and delivery charges
 - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment _____ Philgeps Registry No. _____ Printed Name and Signature of Bidder _____

Address & Contact Number _____ TIN _____

page 1 of 3

THIS IS TO CERTIFY THAT THIS RFO WAS
 POSTED AT THE _____ BIDDERS WEBSITE
 _____ BAGUIO CITY GOVERNMENT WEBSITE
 THREE (3) CONTINUOUS DATES

RECEIVED _____
 POSTED ON _____ 2/8/18
 POST PERIOD _____ 2/8 - 2/11/18
 _____ 2/11/18

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2	1	lot	Janitorial Supplies	49,730.18		
	29	pcs	Chamois for sevice vehicle			
	28	pcs	Car air freshener, assorted scents, gel			
	5	bottle	Toilet bowl & Urinal Cleaner, 900ml			
	70	roll/pack	Trashbag, plastic (XL), 10pcs/pack, per roll			
	49	bottle	Dishwashing Liquid, 250ml			
	25	pcs	Dishwashing sponge, rectangular w/ scouring pad			
	17	pcs	Waste basket, plastic w/ cover			
	6	can	Wax, Emulsion			
	6	pcs	Magic mop, heavy duty			
	7	pcs	Brooms, soft tambo			
	3	pack	Scouring pad, economy size			
	45	pack	Deodorant cake, 5pcs/pack			
	6	pcs	Dust pan, detachable handle, plastic			
	8	pcs	Mop head, 100% rayon, 400g			
	5	gal	Bowl cleaner			
	9	pack	Detergent, 500grams, all purpose, powder			
	8	kg	Rag 8" In diameter, assorted colors			
	2	pcs	Rubber pump, wooden handle			
	5	pcs	Mop with spinner			
	3	can	Glass cleaner, 500ml, lemon scent			
	38	pcs	Floor mat/ footrug, cloth type			
	1	pcs	Floor polisher, brush, 24"			
<i>ac</i>						

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3	1	lot	General Merchandise	56,811.50		
	1	pc	Tape, teflon, 24mm x 10mm			
	2	pcs	Pail, 2gallon Capacity, plastic			
	1	liter	Sealant, vulca seal			
	13	roll	Tape, electrical, 19mm x 16mm, black			
	10	pcs	Extension cord, 220V-250V, 5 sockets, 3m			
	35	pair	Gloves, rubber, heavy duty			
	15	pcs	Rain coat, Jacket and Pants			
	15	pair	Boots, rain, rubber			
	3	box	Dust mask, 50pcs/ box			
	1	can	Adhesive, all purpose (epoxy), A&B, 1.6kg			
	20	pcs	Padlock, heavy duty, 2x2, non corrosive			
	20	pcs	Sacks, rice (ordinary), 50kg capacity, Used			
	20	pcs	Padlock, heavy duty, 3x4, non corrosive			
	1	pail	Roof-sealer, waterproof coating, 4kg			
4	1	lot	Personal Care Product	8,233.50		
	25	pcs	Soap, bathroom, 90g			
	10	bottle	Soap, hand, 500mlm antibacterial, liquid			
5	1	lot	Fire Extinguisher	4,000.00		
	5	pound	Fire Extinguisher, refill, Red			
6	1	lot	Furniture and Appliances	11,950.00		
	30	pc	Perculator, 100 cups, 220volts			
	67	pcs	Table glass top 952mm x 596.9mm and 1193.8mm x 584.2mm			

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