

Republic of the Philippines  
**BIDS AND AWARDS COMMITTEE**  
 (Goods and Services)  
 City Government of Baguio  
 Baguio City

Standard Form No.: SF - GOODS-60  
 Revised on: September 5, 2016  
 Standard Form Title: Request For Quotation

Reference No: 13783  
 Solicitation No: 209 Shopping /ms  
 Date: October 15, 2020  
 OBR #

Sir/Madam:


Please quote your price of items listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM \_\_\_\_\_ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotation found not in order.

Thank you very much.

**NOTE:**

**"PLEASE SEAL YOUR BIDS"**

  
**ATTY. LETICIA O. CLEMENTE**  
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTIONS	TOTAL ABC	BID PRICE /UNIT	TOTAL BID PRICE
1	1	LOT	PC c/o CEO	262,800.00		
	5	cartridge	Ink - Ink - C13T692100 for SC-T7270 plotter, Photo black, 700ml, for Epson -	15000.00		
	4	cartridge	Ink - Ink - C13T692200, SC-T7270, Cyan, 350ml, for Epson -	8100.00		
	4	cartridge	Ink - Ink - C13T692300 , SC-T7270, Magenta, 350ml, for Epson -	8100.00		
	4	cartridge	Ink - Ink - C13T692400, SC-T7270, Yellow, 350ml, for Epson -	8100.00		
	5	cartridge	Ink - Ink - C13T692500 for SC-T7270, Matte Black, 700ml, for Epson -	15000.00		
	2	piece	Maintenance Box - Maintenance Box - Epson Plotter SC T7270 -	7800.00		

PURPOSE: For the used of printing of plotted maps, Digitized maps and other task related therein.

NOTED:

- 1) Delivery Period within calendar days
- 2) price Validity shall be for a period of \_\_\_\_\_ calendar days
- 3) Warranty (for equipments) \_\_\_\_\_ Minimum of 1 year
- 4) Bid Price should be inclusive of VAT and delivery charges
- 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.
- 6) Unit prices must not exceed indicated line item price.

\_\_\_\_\_  
 Name of Establishment

\_\_\_\_\_  
 Philgeps Registry No.

\_\_\_\_\_  
 Printed Name and Signature of Bidder

\_\_\_\_\_  
 Address and Contact Number

\_\_\_\_\_  
 TIN