

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
(Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF -GOODS-60
 Revised on: September 5, 2008
 Standard Form Title: **Request for Quotation**

Reference No :
 Shopping Solicitation No :
 Date :
 Obr # :

PR # 9
RS 47
April 18, 2018
1061-2017-9-519

Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. You may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

NOTE:
"PLEASE SEAL YOUR BIDS"

(Signature)
ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	lot	Janitorial Supplies	30,562.85		
	10	pcs	Brush- plastic long handle	423.50		
	6	bottle	Car/ Machine Shampoo (500ml, w/ wax and scent)	2,400.00		
	5	gallon	Cement- (Contact) All purpose Adhesive, 3.78L	3,750.00		
	45	pcs	Cleaning Cloth (round pot holder, cloth type	225.00		
	10	bottle	Dishwashing Liquid- 250ml	600.00		
	4	pcs	Dishwashing Sponge- rectangle with scouring pad	242.00		
	60	pair	Gloves- knitted, one sided rubberized	3,270.00		
	36	bottle	Liquid Hand Soap- 500ml, antibacterial, scented, w/ dispenser	6,300.00		
	22	pcs	Squeegee- with long handle, for cleaning glass and window glass	4,840.00		
	201	pcs	Towel- absorbent	8,512.35		
2	1	lot	Office Supplies	4,941.35		
	50	pack	Certifiacte Paper (Board)- A4 size, Board, pack of 10	3,500.00		
	9	pcs	Scissors- heavy duty, 6" blade	1,035.00		
	21	pcs	Staple Remover- claw type	406.35		
<i>ac</i>			THIS IS TO CERTIFY THAT THIS REF WAS POSTED AT THE: _____ PHIL GEPS WEBSITE _____ BAGUIO CITY GOVERNMENT WEBSITE _____ THREE (3) CONSECUTIVE DATES REFERENCE NO: _____ POSTED BY: _____ DATE: <u>4/19/18</u> PERIOD: <u>4/19-4/23/18</u> CLOSING OF BIDS: <u>4/23/18</u> 80			

PURPOSE: c/o CGSO

- NOTE:**
- 1) Delivery Period within _____ calendar days
 - 2) Price Validity shall be for a period of _____ calendar days
 - 3) Warranty (for equipments) _____ Minimum of 1 year
 Warranty (for repairs) _____ Minimum of three (3) months
 - 4) Bid Price should be inclusive of VAT and delivery charges
 - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment

Philgeps Registry No.

Printed Name and Signature of Bidder

Address & Contact Number

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