

Republic of the Philippines  
**BIDS AND AWARDS COMMITTEE**  
 (Goods and Services)  
 City Government of Baguio  
 Baguio City

Standard Form No.: SF - GOODS-60  
 Revised on: September 5, 2016  
 Standard Form Title: Request For Quotation

Reference No: 13559  
 Solicitation No: 19 Shopping  
 Date: February 5, 2020  
 OBR #

Sir/Madam:

Please quote your price of item.s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM \_\_\_\_\_ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotation found not in order.

Thank you very much.

**NOTE:**

**"PLEASE SEAL YOUR BIDS"**

**ATTY. LETICIA O. CLEMENTE**

BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTIONS	TOTAL ABC	BID PRICE /UNIT	TOTAL BID PRICE
1	1	LOT	Toner etc c/o VARIOUS	185,796.00		
	2	drum	Drum Cartridge - For Epson WF-C869R -	16500.00		
	3	unit	Drum Imaging - MFP M177fw, 10000 pages, black, HP LaserJet Pro -	3619.00		
	7	unit	Drum Imaging - MX 310-DN, black, 60000pages, Lexmark -	3850.00		
	4	piece	Maintenance Box - Epson Plotter SC T7270 -	7800.00		
	20	cartridge	Ribbon - C13S015531, S015531 (S015086), Black Fabric, Compatible for Epson LQ-2190 / 2190C / 2590H / 2180 / 2180C / 2180H and LQ-2070 / 2070C / 2080 / 2080C / 2080H, for Epson -	1026.00		
	5	cartridge	Toner - 60F1H00, black, 10000 pages, MX 310-DN, for Lexmark -	4601.00		
	2	cartridge	Toner - CX 510, Majenta, for Lexmark -	6600.00		
	1	piece	Toner - KX FAT472X for Panasonic KX-MB2120 Fax -	3000.00		
	4	cartridge	Toner - MLT-D108S, black, 1500 pages, Compatible ML-1640/2240/SCX-4500, for Samsung -	2746.00		
	5	cartridge	Toner - TN-2150, 2600 pages, black, Compatible for Brother HL-2140, 2150N, 2170W, for brother -	2616.00		

**NOTED:**

- 1) Delivery Period within calendar days
- 2) price Validity shall be for a period of \_\_\_\_\_ calendar days
- 3) Warranty (for equipments) \_\_\_\_\_ Minimum of 1 year
- 4) Bid Price should be inclusive of VAT and delivery charges
- 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.
- 6) Unit prices must not exceed indicated line item price.

\_\_\_\_\_  
Name of Establishment

\_\_\_\_\_  
Philgeps Registry No.

\_\_\_\_\_  
Printed Name and Signature of Bidder

\_\_\_\_\_  
Address and Contact Number

\_\_\_\_\_  
TIN