

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
 (Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF -GOODS-60
 Revised on: September 5, 2008
 Standard Form Title: **Request for Quotation**

Reference No :
 Shopping Solicitation No :
 Date :
 Obr # :

PR # 9
S 198
September 28, 2017
1061-2017-9-519

Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. You may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

NOTE:
"PLEASE SEAL YOUR BIDS"

ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	lot	Janitorial Supplies	99,100.00		
1	60	box	Deodorant- cake, deodorizer/ moth proofer 50gms			
12	40	pcs	Soap- 90g			
15	60	pouch	Soap- all purpose, 500g			
23	660	roll	Trash Bag- type: Plastic Bag, color: black, Size: XL specs: 10pcs per pack per roll			
2	1	lot	Office Supplies	2,384.95		
7	15	set	Marker- Flourescent, 3colors/ set			
9	3	case	Push- hammer head type, assorted colors			
10	5	pcs	Ruler, plastic, 300mm			
11	2	pcs	Ruler, plastic, 450mm			
17	41	pcs	Stenographer's- 40 leaves, ruled both sides			
20	38	pcs	Tape- 5mm x 6m (min), disposable			
ac						

PURPOSE: c/o GSO

- NOTE:**
- 1) Delivery Period within _____ calendar days
 - 2) Price Validity shall be for a period of _____ calendar days
 - 3) Warranty (for equipments) _____ Minimum of 1 year
 Warranty (for repairs) _____ Minimum of three (3) months
 - 4) Bid Price should be inclusive of VAT and delivery charges
 - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment	Philgeps Registry No.	Printed Name and Signature of Bidder
Address & Contact Number	page 1 of 1	TIN