

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
(Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF -GOODS-60
 Revised on: September 5, 2008
 Standard Form Title: **Request for Quotation**

Reference No :
 Shopping Solicitation No :
 Date :
 Obr # :

PR # 129
S 214
October 19, 2018
221-18-10-389

Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery.
 Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City.
 You may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

Atty. AUGUSTIN P. LABAN
 BAC Vice Chairperson

NOTE:
"PLEASE SEAL YOUR BIDS"

ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	lot	Office Supplies	15,525.00		
	90	pcs	Expandig plastic folder (size:short), various color	5,400.00		
	90	pcs	Ballpoint pen, black	1,800.00		
	80	pcs	notepad, 80 leaves	3,200.00		
	50	pack	specialty paper, A4	2,500.00		
	10	ream	bond paper, long	1,500.00		
	5	rolls	ribbon, blue 2 inches	175.00		
	3	ream	colored paper 8.5"x11"	450.00		
	10	pack	Sticker Paper size: A4	500.00		
<p>THIS IS TO CERTIFY THAT THIS RFB WAS POSTED AT THE: <u>PHILGEPS WEBSITE</u> <u>BAGUIO CITY GOVERNMENT WEBSITE</u> <u>THREE (3) CONSPICUOUS SPACES</u></p> <p>REFERENCE POSTED ON <u>10/23/18</u> POSTING PERIOD: <u>10/23/18</u> - <u>10/26/18</u> OPENING OF RFB/BIDS: <u>10/26/18</u> POSTED BY: _____</p>						
ac						

PURPOSE: to procure supplies, seminar kits and tarpaulin to be used in the DepEd Baguio City 3rd research Training Conference on November 13-15, 2018 c/o DepEd

- NOTE:**
- 1) Delivery Period within _____ calendar days
 - 2) Price Validity shall be for a period of _____ calendar days
 - 3) Warranty (for equipments) _____ Minimum of 1 year
 Warranty (for repairs) _____ Minimum of three (3) months
 - 4) Bid Price should be inclusive of VAT and delivery charges
 - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment	Philgeps Registry No.	Printed Name and Signature of Bidder
Address & Contact Number	page 1 of 1	TIN