

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
(Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF -GOODS-60
 Revised on: September 5, 2008
 Standard Form Title: **Request for Quotation**

Reference No :
 Shopping Solicitation No :
 Date :
 Obr # :

PR # 77
S 216
October 23, 2018

Sir/Madam:


Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. You may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.


NOTE:
"PLEASE SEAL YOUR BIDS"

ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer


ATTY. AUGUSTIN P. LABAN III
 BAC Vice Chairperson

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	lot	Office Supplies	8,871.80		
	200	pcs	Book Note- Composition, Ruled, 80 leaves	2,400.00		
	200	pcs	Pen, ballpoint, black	2,638.00		
	30	pcs	Pencil- lead, with eraser, #2	180.00		
	65	pcs	ID Holder- clear plastic badge pocket, with clip, 2-1/2"x4"	455.00		
	2	box	Envelope- brown, A4 size	820.00		
	20	pack	Board Paper- colored, A4 size, for certificate	1,400.00		
	5	ream	Bond Paper, A4, 80gsm, subs 24	600.00		
	4	pack	Manila Paper- 10 sheets per pack	98.52		
	1	cart	Ink- EPSON C13T664200 (T6642), Cyan	280.28		

I AM TO CERTIFY THAT THIS RFB WAS
 POSTED AT THE PHILGEPS WEBSITE
 BAGUIO CITY GOVERNMENT WEBSITE
 THREE (3) CONSPICUOUS SPACES

REFERENCE
 POSTED ON 10/24/18
 POSTING PERIOD 10/25 - 10/28/18
 OPENING OF BIDDINGS 10/28/18
 POSTED BY: 

PURPOSE: to be use as training supplies during CADRE Training November 7-9, 2018 c/o CDRRMC

- NOTE:**
- 1) Delivery Period within _____ calendar days
 - 2) Price Validity shall be for a period of _____ calendar days
 - 3) Warranty (for equipments) _____ Minimum of 1 year
 Warranty (for repairs) _____ Minimum of three (3) months
 - 4) Bid Price should be inclusive of VAT and delivery charges
 - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment	Philgeps Registry No.	Printed Name and Signature of Bidder
Address & Contact Number	page 1 of 1	TIN