

Republic of the Philippines  
**BIDS AND AWARDS COMMITTEE**  
 (Goods and Services)  
 City Government of Baguio  
 Baguio City

Standard Form No.: SF -GOODS-60  
 Revised on: September 5, 2008  
 Standard Form Title: **Request for Quotation**

Reference No :  
 Shopping Solicitation No :  
 Date :  
 Obr # :

<b>PR # 22</b>
<b>S 230</b>
<b>October 27, 2017</b>
<b>1011-2017-10-776</b>

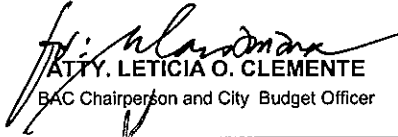
Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM \_\_\_\_\_ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. You may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

**NOTE:**  
**"PLEASE SEAL YOUR BIDS"**

  
**ATTY. LETICIA O. CLEMENTE**  
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
<b>1</b>	<b>1</b>	<b>lot</b>	<b>General Merchandise</b>	<b>16,750.91</b>		
	1	packet	Battery- size: AA			
	1	pack	Blade- heavy duty			
	92	bottle	Disinfectant- Alcohol 70% Ethyl Solution, 500ml			
	175	pack	Tissue- 12 rolls			
	1	roll	Twine- one kilo per roll			
<b>2</b>	<b>1</b>	<b>lot</b>	<b>Janitorial Supplies</b>	<b>3,677.94</b>		
	16	box	Deodorant- cake, deodorizer/moth proofer 50gms			
	2	can	Freshener- 280mL			
	1	can	Furniture cleaner- 300ml, minimum			
	1	pack	Scouring Pad- economy size			
	6	pcs	Soap- 90g			
	1	pouch	Soap- all purpose, 500g			
	12	bottle	Soap- for Toilet Bowl & Urinal, 900ml			
	1	bar	Soap- min 392g net mass, four (4) pcs/bar			
	9	can	Spray- aerosol type, 400-550g			
	6	roll	Trash Bag- Type: Plastic Bag, color: black, size: XL, Specs: 10pcs per pack per roll			
	1	container	Wax- liquid type, 3.75-5.0L/plastic container			
ac						

**PURPOSE:** 4th Quarter supplies c/o CMO

- NOTE:**
- 1) Delivery Period within \_\_\_\_\_ calendar days
  - 2) Price Validity shall be for a period of \_\_\_\_\_ calendar days
  - 3) Warranty (for equipments) \_\_\_\_\_ Minimum of 1 year  
 Warranty (for repairs) \_\_\_\_\_ Minimum of three (3) months
  - 4) Bid Price should be inclusive of VAT and delivery charges
  - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment	Philgeps Registry No.	Printed Name and Signature of Bidder
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Address & Contact Number	page 1 of 2	TIN
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ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
<b>3</b>	<b>1</b>	<b>lot</b>	<b>Office Supplies</b>	<b>33,149.77</b>		
	2	pcs	Binder- 50mm x 1.12m (2" x 44"), plastic			
	50	pcs	Folder- 3" x 9" x 15", with finger ring			
	1	pack	Folder- A4			
	2	cartridge	Ink- HP 22 (C9352AA), tri-color			
	2	cartridge	Ink- HP (CC640WA), black, 4mL, Compatible for Deskjet D1660, D2560, D2660, D5560, F2410, F2480, F4230, F4250, F4280, F4200, F4480; Photosmart C4680, C4780, Envy 100			
	6	pcs	Marker- Whiteboard, black, bullet type			
	10	pcs	Marker- Permanent, chisel type, black			
	1	roll	Masking- 24m x 50m			
	21	roll	Masking Tape- 48mm x 50m			
	2	pcs	Mouse- USB connection type			
	90	ream	Multicopy Paper- Size: Legal (8.5 x 13"), 80 gsm			
	85	ream	Multicopy Paper- Size: A4, 80 gsm			
	15	roll	Packaging Tape- 48mm x 50m			
	1	box	Rubber Band- 70mm min lay flat length (#18)			
	2	pad	Ruled Pad- size: 216mm x 330mm, 80 sheets			
	15	pcs	Tape- 5mm x 6m (min), disposable			
	11	roll	Transparent Tape- 24mm x50m			
ac						

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Address & Contact Number	page 2 of 2	TIN