

Republic of the Philippines  
**BIDS AND AWARDS COMMITTEE**  
 (Goods and Services)  
 City Government of Baguio  
 Baguio City

Standard Form No.: SF - GOODS-60  
 Revised on: September 5, 2016  
 Standard Form Title: Request For Quotation

Reference No: 2059  
 Solicitation No: 241  
 Shopping  
 Date: December 5, 2018  
 OBR #

Sir/Madam:

Please quote your price of items listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM \_\_\_\_\_ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotation found not in order.

Thank you very much.

**NOTE:**

**"PLEASE SEAL YOUR BIDS"**

**ATTY. LETICIA O. CLEMENTE**

BAC Chairperson and City Budget Officer

| ITEM NO. | QTY | UNIT   | DESCRIPTIONS   | TOTAL ABC | BID PRICE PER UNIT | TOTAL BID PRICE |
|----------|-----|--------|--|-----------|--------------------|-----------------|
| 1        | 1   | LOT    | Janitorial Supplies c/o CMO  | 16,226.48 |                    |                 |
|          | 55  | pack   | Bag Trash - Plastic, XXL, Yellow, 18.5 X 18.5 X 40, 0.001cthick, 10's per pack - |           |                    |                 |
|          | 3   | bottle | Glass Cleaner - Liquid, spray type, 500mL, lemon scent -                         |           |                    |                 |
|          | 1   | bottle | Hand Soap - Liquid, antibacterial, scented, with dispenser, 500 ml -             |           |                    |                 |
|          | 19  | piece  | Soap - 90g -   |           |                    |                 |
|          | 89  | bottle | Soap Dishwashing - Liquid, 250ml -   |           |                    |                 |
|          | 90  | piece  | Sponge - Dishwashing, Rectangle foam with scouring pad -                         |           |                    |                 |

PURPOSE: for First Quarter supplies

NOTED:

- 1) Delivery Period within \_\_\_\_\_ calendar days
- 2) price Validity shall be for a period of \_\_\_\_\_ calendar days
- 3) Warranty (for equipments) \_\_\_\_\_ Minimum of 1 year
- 4) Bid Price should be inclusive of VAT and delivery charges
- 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

POSTED AT THE: PHILGEPS WEBSITE  
BAGUIO CITY GOVERNMENT WEBSITE  
THREE (3) CONSPICUOUS SPACES

REFERENCE  
 POSTED ON: 12/5/2018  
 POSTING PERIOD: 12/5 - 12/8/2018  
 OPENING OF RFB/BIDS: 12/8/2018  
 POSTED BY: [Signature]