

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
 (Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF -GOODS-60
 Revised on: September 5, 2008
 Standard Form Title: **Request for Quotation**

Reference No :
 Shopping Solicitation No :
 Date :
 Obr # :

PR # 8
S 242
November 10, 2017
8731-2017-10-420

Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. You may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

NOTE:
"PLEASE SEAL YOUR BIDS"

[Signature]
ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	lot	General Merchandise	153.90		
	10	packet	Battery- size: AA			
2	1	lot	Janitorail Supplies	98.76		
	2	box	Deodorant- Cake, deodorizer/moth proofer 50gms			
	3	bar	Soap- min 392g net mass, four (4) pcs/bar			
3	1	lot	Office Supplies	176.8		
	1	pc	Sharpener- 1 pc in individual plastic case			
ac			<p>THIS BIDDING DOCUMENT WAS POSTED AT THE BAC OFFICE ON 11/13/17 REFERENCE TO THE BAC WEBSITE FOR THE BIDDING PERIOD OPENING OF BIDDINGS 11/13/17 - 11/16/17 11/16/17 <i>[Signature]</i></p>		BAC WEBSITE BIDDING PERIOD BIDDING PERIOD	

PURPOSE: 4th quarter Supplies c/o CEPMO-WAMD

- NOTE:**
- 1) Delivery Period within _____ calendar days
 - 2) Price Validity shall be for a period of _____ calendar days
 - 3) Warranty (for equipments) _____ Minimum of 1 year
 Warranty (for repairs) _____ Minimum of three (3) months
 - 4) Bid Price should be inclusive of VAT and delivery charges
 - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment	Philgeps Registry No.	Printed Name and Signature of Bidder
Address & Contact Number	page 1 of 1	TIN