

Republic of the Philippines
 BIDS AND AWARDS COMMITTEE
 (Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF - GOODS-60
 Revised on: September 5, 2016
 Standard Form Title: Request For Quotation

Reference No: 23165
 Solicitation No: 260 Shopping
 Date: November 23, 2020
 OBR #

Sir/Madam:

Please quote your price of item.s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM 12/1/2020 c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotation found not in order.

Thank you very much.

NOTE:

"PLEASE SEAL YOUR BIDS"

ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTIONS	TOTAL ABC	BID PRICE /UNIT	TOTAL BID PRICE
1	1	LOT	Paper c/o CTO	95,718.00		
	602	ream	Paper A4 - Paper A4 - Multi-purpose, 70gsm, size: 210mm x 297mm -	159.00		

PURPOSE: REORDER - Undelivered 1st quarter Office Supplies

- NOTED:
- 1) Delivery Period within calendar days
 - 2) price Validity shall be for a period of _____ calendar days
 - 3) Warranty (for equipments) _____ Minimum of 1 year
 - 4) Bid Price should be inclusive of VAT and delivery charges
 - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.
 - 6) Unit prices must not exceed indicated line item price.

Name of Establishment

Philgeps Registry No.

Printed Name and Signature of Bidder

Address and Contact Number

TIN

THIS IS TO CERTIFY THAT THIS BIDDING WAS
 POSTED AT THE nlq PHILGEPS OFFICE
ORAGUIO CITY GOVERNMENT
 THESE < > FOR THE BIDDING
nlq
 11/25/2020
 11/20-11/2020
 12/1/2020