

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
 (Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF -GOODS-60
 Revised on: September 5, 2008
 Standard Form Title: Request for Quotation

Reference No :
 Shopping Solicitation No :
 Date :
 Obr # :

PR# 04
S 69-17
March 23, 2017
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Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. You may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

NOTE:
"PLEASE SEAL YOUR BIDS"

ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
19	3	pack	Catalina Board, Blue, Legal (8.5"x13")	660.00		
20	5	pack	Catalina Board, Blue, Short (8.5"x11")	550.00		
22	1	pc	Duct-48mmx 50m, silver	181.50		
23	1	pack	Envelope, Mailing, white	139.36		
25	1	pc	Data Storage-32GB, USB 2.0, plug and play	1,030.00		
26	5	pack	Folder-green, legal (8.5x13), thick	60.50		
27	1	pack	Folder-fancy, legal (8.5x13)	291.20		
28	2	pack	Folder-plain, legal (8.5x13")	1,871.78		
29	4	pc	Glue-All purpose glue, 40 grams	180.00		
30	1	box	Index Tab - self adhesive, 5set/box, assorted colors	50.84		
32	1	pc	Transparent - 48mmx50m	33.28		
33	2	roll	Twine-one kilo per roll	150.00		
34	2	roll	Wire-(26/6) standard, 5000 pcs	37.84		
35	2	roll	Wire-(23/13) Heavy duty	60.84		

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PURPOSE: For official use of COA

- NOTE:**
- 1) Delivery Period within _____ calendar days
 - 2) Price Validity shall be for a period of _____ calendar days
 - 3) Warranty (for equipments) _____ Minimum of 1 year
 Warranty (for repairs) _____ Minimum of three (3) months
 - 4) Bid Price should be inclusive of VAT and delivery charges
 - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

 Name of Establishment

 Philgeps Registration No.

 Printed Name and Signature of Bidder

 Address & Contact Number

 TIN