

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
(Goods and Services)
City Government of Baguio
Baguio City

Standard Form No.: SF -GOODS-60
Revised on: September 5, 2008
Standard Form Title: **Request for Quotation**

Reference No :
Shopping Solicitation No :
Date :
Obr # :

PR# 04
S 69-17
March 23, 2017
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Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. You may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

NOTE:
"PLEASE SEAL YOUR BIDS"

ATTY. LETICIA O. CLEMENTE
BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
2	2	unit	Toner, photocopier, Canon IR 2318L, NPG-28 Toner, Black	6,000.00		
3	3	cartidge	Toner, HP CB436A, black, for HP Laserjet P1505	10,830.00		
4	2	cartidge	Toner , Printer, HP 131A (CF210A), Black, 365x100x110mm, 0.8kg, Compatible for HP Laserjet Pro 200 color MFP M276n, MFP M276nw, Printer M 251n	7,000.00		
5	1	cartidge	Toner , Printer, HP 131A (CF211A), Cyan, 365x100x110mm, 0.8kg, Compatible for HP Laserjet Pro 200 color MFP M276n, MFP M276nw, Printer M 251n	4,500.00		
6	1	cartidge	Toner , Printer, HP 131A (CF212A), Yellow, 365x100x110mm, 0.8kg, Compatible for HP Laserjet Pro 200 color MFP M276n, MFP M276nw, Printer M 251n	4,500.00		
7	1	cartidge	Toner , Printer, HP 131A (CF213A), Magenta, 365x100x110mm, 0.8kg, Compatible for HP Laserjet Pro 200 color MFP M276n, MFP M276nw, Printer M 251n	4,500.00		
8	1	bottle	InkPrinter, Epson No. T6641, Black, 70ml	350.00		
9	1	bottle	InkPrinter, Epson No. T6642, Cyan, 70ml	350.00		
10	1	bottle	InkPrinter, Epson No. T6643, Magenta, 70ml	350.00		
11	5	pcs	Pen-ballpoint, black, BS-P Fine	100.00		
12	9	pcs	Pen-ballpoint, red, BS-P Fine	180.00		
13	10	pcs	Binder, Ring, 12.7mmx1.12m(1/2"x44"), plastic	530.40		
14	15	pcs	Binder-19mmx1.12m(3/4"x44"), plastic	1,505.40		
15	15	pcs	Binder-25mmx1.12m(1"x44"), plastic	1,708.20		
16	2	pcs	Binder, Ring, 50mmx1.12m(2"x44"), plastic	409.76		
17	50	pcs	Box-10x12x15"	7,500.00		
18	1	bundle	Card-for Amano Bundy Clock, 100 pcs/bundle	100.00		

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PURPOSE: For official use of COA

- NOTE:**
- 1) Delivery Period within _____ calendar days
 - 2) Price Validity shall be for a period of _____ calendar days
 - 3) Warranty (for equipments) _____ Minimum of 1 year
Warranty (for repairs) _____ Minimum of three (3) months
 - 4) Bid Price should be inclusive of VAT and delivery charges
 - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment	Philgeps Registration No.	Printed Name and Signature of Bidder
Address & Contact Number	TIN	