

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
 (Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF -GOODS-60
 Revised on: September 5, 2008
 Standard Form Title: Request for Quotation

Reference No :
 Shopping Solicitation No :
 Date :
 Obr # :

PR# 1
 S 72
 March 25, 2017
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Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. You may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

NOTE:

"PLEASE SEAL YOUR BIDS"

ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer

TO CERTIFY THAT THIS RFG WAS
 LISTED AT THE: PHILGEPS WEB
 BAGUIO CITY GOVERNMENT
 THREE (3) MONTHS
 REFERENCE
 LISTED ON: 03-29-17
 LISTING PERIOD: 03-29-17 to 04-03-17
 OPENING OF RFG/BIDS: 04-03-17

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
2	12	pieces	Book, Clear, Legal (8.5x13"), documents, refillable, plastic, overall size (min) of cover 353mm(L)x242mm (W) and 0.48mm thickness, black color, 0.06mm (min thickness of pocket, with twenty (20) clear transparent plastic pocket	499.20		
3	6	pieces	Board, clip, Legal (8.5x13"), Thin Transparent hard plastic	360.00		
4	10	pieces	Data Storage, Compact Disc, Rewritable, 700MB minimum capacity, 4x - 10x minimum speed, 80 minutes recording time	174.20		
5	15	pieces	Data Storage, DVD, Rewritable, 4x speed, 4.7GB capacity	316.65		
7	3	roll	Adhesive, Double sided, 24mm x 5m roll(2.5cm holds 120gr) padded type	324.00		
8	6	jar	Glue, all purpose, 200g minimum	286.92		
9	12	pieces	Pen, Ball, ballpoint, blue, BS-P Fine	240.00		
10	6	pieces	Pen, Ball, ballpoint, red, BS-P Fine	120.00		
11	6	pieces	Marker, Permanent, chisel type, black	72.90		
12	5	pieces	File Organizer, legal (8.5 x 13", plastic assorted colors	414.35		
13	6	bars	Soap, Bar, min 392g net mass, four(4) pcs/bar	17.32		
14	4	pieces	Soap, Bathroom, 90g	89.44		
15	5	bottles	Multipurpose cleaner, for Toilet bowl & urinal, 1L	525.00		
16	1	bottle	Bleach 1L	130.00		
17	6	kilo	Rag, Cotton, 8" in diameter, assorted colors	262.08		
18	2	pack	Soap, powder, with Fabric conditioner, 1kg	220.00		

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PURPOS For use in the performance of functions by the Baguio City Library for the 1st quarter of 2017 c/o City Library

- NOTE:**
- 1) Delivery Period within _____ calendar days
 - 2) Price Validity shall be for a period of _____ calendar days
 - 3) Warranty (for equipments) _____ Minimum of 1 year
 Warranty (for repairs) _____ Minimum of three (3) months
 - 4) Bid Price should be inclusive of VAT and delivery charges
 - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment	Philgeps Registration No.	Printed Name and Signature of Bidder
Address & Contact Number		TIN