

Republic of the Philippines  
**BIDS AND AWARDS COMMITTEE**  
**(Goods and Services)**  
 City Government of Baguio  
 Baguio City

Standard Form No.: SF -GOODS-60  
 Revised on: September 5, 2008  
 Standard Form Title: **Request for Quotation**

Reference No :  
 Shopping Solicitation No :  
 Date :  
 Obr # :

<b>PR # 35</b>
<b>SVP (2) 97</b>
<b>January 30, 2018</b>
<b>1011-2017-11-836</b>

Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM \_\_\_\_\_ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. You may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

**NOTE:**  
**"PLEASE SEAL YOUR BIDS"**

**ATTY. LETICIA O. CLEMENTE**  
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
<b>1</b>	<b>2</b>	<b>unit</b>	<b>Entry - 3-IN-1 ECONOMY COLOUR                      SCAN/PRINTER/COPIER</b> <i>Specifications:</i> Printing Type: Printer/Copier/Scanner Features: Fast printing Printing Method: On-demand inkjet (Piezo electric) Minimum Droplet Size: 3 pl, With Variable-Sized Droplet Technology Ink Technology: Dye Ink <b>PRINT</b> Printing Speed ISO/IEC 24734: 10 Pages/min Monochrome, 5.0 Pages/min Color Printing Speed: 15 Pages/min Color (plain paper 75g/m2), 33 Pages/min Monochrome (plain paper 75g/m2) Colours: Magenta, Yellow, Cyan, Black <b>MEDIA/PAPER/HANDLING</b> Paper Formats: A4, A5, A6, B6, C6 (Envelope), DL(Envelope), No. 10 (Envelope), Letter, 9 x 13 cm, 10 x 15 cm, 13 x 18 cm, 13 x 20 cm, 20 x 25 cm, 100 x 148 mm, 16:9, Legal Paper Feed Method: Friction feed Output Tray Capacity: 1 x Output Tray 30 Paper Tray Capacity: 1 x Input Tray 100 Sheet, Scanner/Copier/Printer: YES 9 3-in-1) Single-sided scan speed - black: 300 DPI 11 sec - black Single-sided scan speed - color: 300 DPI 28 sec - colour Scanning Resolution: 1,200 DPI x 2,400 DPI (Horizontal x Vertical) Output formats: BMP, JPEG, TIFF, PDF Scanner type: Contact image sensor (CIS) Media Handling/Duplex: Manual Type of Fax: NO	<b>18,000.00</b>		

IS TO CERTIFY THAT THIS RFO WAS...  
 RECEIVED AT THE...  
 THREE (3) CONSECUTIVE SPACES  
 2/15/18  
 2/18/18 - 2/11/18  
 2/11/18  
 PERIOD:  
 OF RFO/BIDS:  
 BY:

PURPOSE: for PPA 4 AEPP c/o CMO

- NOTE:**
- 1) Delivery Period within \_\_\_\_\_ calendar days
  - 2) Price Validity shall be for a period of \_\_\_\_\_ calendar days
  - 3) Warranty (for equipments) \_\_\_\_\_ Minimum of 1 year  
 Warranty (for repairs) \_\_\_\_\_ Minimum of three (3) months
  - 4) Bid Price should be inclusive of VAT and delivery charges
  - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment	Philgeps Registry No.	Printed Name and Signature of Bidder
Address & Contact Number	page 1 of 2	TIN

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ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
ac			<b>GENERAL</b> Operating System Compatibility: Mac OS X 10.6.8 or later, Windows 7, Windows 8, Windows 8.1, Windows Vista, Windows XP, Windows 10 Product dimensions: 482 x 300 x 145 mm (Width x Depth x Height) Product weight: 4.5 kg Supply Voltage: AC 110 V - 240 V, 50 Hz-60 Hz Interfaces/ports: USB: Hi-Speed USB 2.0 Network: WiFi WLAN Security: WEP 64 Bit, WEP 128 Bit, WPA PSK (TKIP), WPA PSK (AES) Bundled/Packages: 4 x 70ml individual ink bottles (Bk, C, Y, M) plus 2 extra black ink bottles, Main unit, Power cable, Setup guide, Software (CD), Warranty document Warranty: 1 year on parts/components After Sale Support: Supplier/dealer must be able to provide support within 3 days notice. Must be able to provide service unit in place of the I.T equipment recalled/pulled out for warranty technical services Ink Composite yields:   664 Black - 4,500 pages 664 Cyan - 7,500 pages 664 Yellow - 7,500 pages 664 Magenta - 7,500 pages			

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\_\_\_\_\_  
 Name of Establishment

\_\_\_\_\_  
 Philgeps Registry No.

\_\_\_\_\_  
 Printed Name and Signature of Bidder

\_\_\_\_\_  
 Address & Contact Number

\_\_\_\_\_  
 TIN