

Republic of the Philippines  
BIDS AND AWARDS COMMITTEE  
(Goods and Services)  
City Government of Baguio  
Baguio City

Standard Form No.: SF - GOODS-60

Revised on: September 5, 2016

Standard Form Title: Request For Quotation

Reference No: 7110

Solicitation No: 1055 Small

Value Procurement

Date: August 19, 2019

OBR #

Sir/Madam:

Please quote your price of items listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM \_\_\_\_\_ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotation found not in order.

Thank you very much.

**NOTE:**

  
**ATTY. LETICIA O. CLEMENTE**

BAC Chairperson and City Budget Officer

**"PLEASE SEAL YOUR BIDS"**

| ITEM NO. | QTY | UNIT      | DESCRIPTIONS   | TOTAL ABC | BID PRICE /UNIT | TOTAL BID PRICE |
|----------|-----|-----------|--|-----------|-----------------|-----------------|
| 1        | 1   | LOT       | Printing Consumables c/o vARIOUS   | 83,018.80 |                 |                 |
|          | 20  | bottle    | Ink - EPSON C13T664100 (T6641), Black -  | 304.34    |                 |                 |
|          | 14  | bottle    | Ink - EPSON C13T664200 (T6642), Cyan -   | 325.54    |                 |                 |
|          | 14  | bottle    | Ink - EPSON C13T664300 (T6643), Magenta -  | 325.24    |                 |                 |
|          | 14  | bottle    | Ink - EPSON C13T664400 (T6644), Yellow -   | 325.24    |                 |                 |
|          | 6   | cartridge | Ink - HP 678 (CZ107AA), black, Ink Drop 13.5 pl, 116 x 116 x 37 mm, 0.06 kg, Compatible for HP Deskjet Ink Advantage 1015, 1515, 2515, 2545, 2645, 3515, 3545, 4515, 4645 -  | 363.00    |                 |                 |
|          | 3   | cartridge | Ink - HP 678 (CZ108AA), tricolor, Ink Drop 2.3 to 8.5 pl (depending on print mode and speed), 116 x 116 x 37 mm, 0.05 kg, Compatible for HP Deskjet Ink Advantage 1015, 1515, 2515, 2545, 2645, 3515, 3545, 4515, 4645 - | 363.00    |                 |                 |
|          | 2   | cartridge | Ink - HP CD972AA, (HP 920XL), Cyan -   | 633.84    |                 |                 |
|          | 2   | cartridge | Ink - HP CD973AA, (HP 920XL), Magenta -  | 641.68    |                 |                 |
|          | 2   | cartridge | Ink - HP CD974AA, (HP 920XL), Yellow -   | 629.08    |                 |                 |
|          | 3   | cartridge | Ink - HP CD975AA, (HP 920XL), Black -  | 1269.84   |                 |                 |
|          | 8   | cartridge | Toner - LBP 2900, LBP 2900B, black, for Canon 303 Laserjet -   | 6547.75   |                 |                 |

PURPOSE: Supplies for station use

NOTED:

- 1) Delivery Period within 7 calendar days
- 2) price Validity shall be for a period of \_\_\_\_\_ calendar days
- 3) Warranty (for equipments) \_\_\_\_\_ Minimum of 1 year
- 4) Bid Price should be inclusive of VAT and delivery charges
- 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

\_\_\_\_\_  
Name of Establishment

\_\_\_\_\_  
Philgeps Registry No.

\_\_\_\_\_  
Printed Name and Signature of Bidder

\_\_\_\_\_  
Address and Contact Number

\_\_\_\_\_  
TIN