

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
(Goods and Services)
City Government of Baguio
Baguio City

Standard Form No.: SF - GOODS-60

Revised on: September 5, 2016

Standard Form Title: Request For Quotation

Reference No: 7111

Solicitation No: 1056 Small
Value Procurement

Date: August 19, 2019

OBR #

Sir/Madam:

Please quote your price of items listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotation found not in order.

Thank you very much.

NOTE:**"PLEASE SEAL YOUR BIDS"**

ATTY. LETICIA O. CLEMENTE

BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTIONS	TOTAL ABC	BID PRICE /UNIT	TOTAL BID PRICE
1	1	LOT	Binder Screw Post etc. c/o CRO	64,285.00		
	90	piece	Binder Screw Post - Aluminum, size 2 -	9.00		
	250	piece	Binder Screw Post - Aluminum, size 3 -	10.00		
	90	piece	Molar File Folder - 2inch in height, 9inch x 14inch -	177.50		
	250	piece	Molar File Folder - 3 in thickness, for 9x14 folder -	180.00		

Please submit and accomplish the attached Omnibus Sworn Statement together with this form

PURPOSE: Molar files is for filing of birth certificates, application for marriage and legal instruments. 150 pieces color orange, 50 pieces color green and 50 pieces color blue. Winning supplier/bidder is encourage to coordinate with our office to see the actual colors. Thank You.

NOTED:

- 1) Delivery Period within calendar days
- 2) price Validity shall be for a period of _____ calendar days
- 3) Warranty (for equipments) _____ Minimum of 1 year
- 4) Bid Price should be inclusive of VAT and delivery charges
- 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment

Philgeps Registry No.

Printed Name and Signature of Bidder

Address and Contact Number

TIN