

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
 (Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF -GOODS-60
 Revised on: September 5, 2008
 Standard Form Title: **Request for Quotation**

Reference No :
 Shopping Solicitation No :
 Date :
 Obr # :

PR # 2017-066
SVP 1123
October 6, 2017
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Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. You may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

NOTE:
"PLEASE SEAL YOUR BIDS"

ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	unit	Copier, Digital	325,000.00		
			Specification: Fully Automoted heavy duty Full Color/ Network Printer/ Network Scanner; Copy/ Printing speed in color or B/W: 30 pages per minute. Scan speed: (1 pass, 2 sided scanning: B/W and color: 154 ppm); Automatic duplex document feeder capacity: 130 sheets. Smart Welcome Eyes Advance for auto sleep mode recovery with optional face recognition.; Server-less device management, authentication linkage and on demand print.; 8.5: east to use (flick, drag and double-tap) touch screen user interface w/ color thumbnails 4 GB Memory and 160 GB HDD with 2,400 x 1,200 dpi resolution. 4 paper feed trays (all A3 size capabale) x 500 sheets each tray + multi-sheet bypass tray. Output tray capacity: Exit 1= 250sheets; Exit 2= 250 sheets, Side Exit= 100sheets. Output paper weight from 52 to 300 gsm & paper size up to 320 x 1200mm. Interface: Ethernet 1000BASE-T/ 100BASE-TX/ 10BASE-T, USB 3.0; Smart Energy Management, Induction heat fusing, LED scanner. One (1) Year warranty, lifetime free service with preventive maintenance with service center office in Baguio City for quick after sale service support.			
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PURPOSE: c/o GAO CASCO

- NOTE:**
- 1) Delivery Period within _____ calendar days
 - 2) Price Validity shall be for a period of _____ calendar days
 - 3) Warranty (for equipments) _____ Minimum of 1 year
 Warranty (for repairs) _____ Minimum of three (3) months
 - 4) Bid Price should be inclusive of VAT and delivery charges
 - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment _____ Philgeps Registry No. _____ Printed Name and Signature of Bidder _____
 Address & Contact Number _____ page 1 of 1 _____ TIN _____