

Republic of the Philippines  
**BIDS AND AWARDS COMMITTEE**  
 (Goods and Services)  
 City Government of Baguio  
 Baguio City

Standard Form No.: SF - GOODS-60  
 Revised on: September 5, 2016  
 Standard Form Title: Request For Quotation

Reference No: 18743  
 Solicitation No: 1218 Small  
 Value Procurement  
 Date: July 27, 2020  
 OBR #

Sir/Madam:

Please quote your price of item.s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM \_\_\_\_\_ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotation found not in order.

Thank you very much.

**NOTE:**

**"PLEASE SEAL YOUR BIDS"**

**ATTY. LETICIA O. CLEMENTE**  
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTIONS	TOTAL ABC	BID PRICE /UNIT	TOTAL BID PRICE
1	1	LOT	Plaque-CS c/o CHRMO	584,500.00		
	167	piece	Plaque - 10 inches, Double Glass etched Plaque (1st Glass: 1/4 thick, logo etched at the back with no color, text etched in front in full color with embossed logo. 2nd Glass: 1/4 thick, gray glass text etched in front, in full color), mounted on 1/4 thick mirror and 1/4 thick color gray base with front and back glass braces for support.	3500.00		

**\*\*Please submit and accomplish the attached Omnibus Sworn Statement together with this form\*\***

**PURPOSE:** To Payment of Plaque for the Loyalty Awardees in celebration of the 120th Philippine Civil Service Anniversary Celebration to be held on September 2020 of the City Government of Baguio.

- NOTED:
- 1) Delivery Period within calendar days
  - 2) price Validity shall be for a period of \_\_\_\_\_ calendar days
  - 3) Warranty (for equipments) \_\_\_\_\_ Minimum of 1 year
  - 4) Bid Price should be inclusive of VAT and delivery charges
  - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.
  - 6) Unit prices must not exceed indicated line item price.

\_\_\_\_\_  
 Name of Establishment

\_\_\_\_\_  
 Philgeps Registry No.

\_\_\_\_\_  
 Printed Name and Signature of Bidder

\_\_\_\_\_  
 Address and Contact Number

\_\_\_\_\_  
 TIN