Republic of the Philippines
BIDS AND AWARDS COMMITTEE
(Goods and Services)
City Government of Baguio
Baguio City

Standard Form No.: SF -GOODS-60
Revised on: September 5, 2008
Standard Form Title: **Request for Quotation**

Reference No :	**PR # 6**
Shopping Solicitation No :	**SVP 1225**
Date :	**November 3, 2017**
Obr # :	**8731-2017-9-394**

Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall,Baguio City. You may fax your qoutations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

NOTE:
"PLEASE SEAL YOUR BIDS"

for **ATTY. LETICIA O. CLEMENTE**
BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	lot	**Meals and Snacks**	22,500.00		
	50	pax	**November 29, 2017 at the Baguio Sewage Treatment Plant Function Hall, Seminar on Air pollution** *AM Snacks:* Spinach and Feta Pasta with Garlic bread 335ml bottled juice *Lunch:* Ginisang Baguio Beans with Ground beef, Seafood Sinigang with Mixed Vegetables, Chicken Inasal, Unli Rice *PM Snacks:* Ginataang Bilo-Bilo, 335ml Bottled juice			
	20	pax	**November 18, 2017 at the Baguio Sewage Treatment Plant Function Hall, in celebration of Clean Air Month and National Environmental Awareness Month** PM Snacks: Chicken Potato Salad with bread and 335ml botted juice			
	40	pax	**December 6, 2017at the City Hall Museum, Clean Air Monitoring Committee** PM Snacks: Mixed Fruits, Chicken Empanata, 335ml bottled juice			
ac						

HEREBY CERTIFY THAT THIS RFQ WAS:
POSTED AT THE ____ PHILGEPS WEBSITE
✓ BAGUIO CITY GOVERNMENT WEBSITE
✓ THREE (3) CONSPICUOUS PLACES
DEADLINE: 11/8/17
DATE ON: 11/8
IS THE PERIOD: 11/8 - 11/11/17
TIME OF DEADLINE: 11/11/17
POSTED BY: ____

PURPOSE: For the implementation of scheduled activities for the 4th quarter c/o CEPMO

NOTE:
1) Delivery Period within _____ calendar days
2) Price Validity shall be for a period of _____ calendar days
3) Warranty (for equipments) _____ Minimum of 1 year
   Warranty (for repairs) _____ Minimum of three (3) months
4) Bid Price should be inclusive of VAT and delivery charges
5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment	Philgeps Registry No.	Printed Name and Signature of Bidder
Address & Contact Number		TIN