

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
 (Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF - GOODS-60
 Revised on: September 5, 2016
 Standard Form Title: Request For Quotation

Reference No: 18805
 Solicitation No: 1227 Small
 Value Procurement
 Date: July 28, 2020
 OBR #

Sir/Madam:

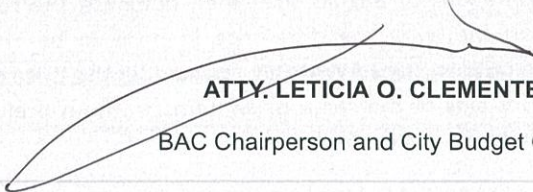
Please quote your price of item.s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotation found not in order.

Thank you very much.

NOTE:

"PLEASE SEAL YOUR BIDS"


ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTIONS	TOTAL ABC	BID PRICE /UNIT	TOTAL BID PRICE
1	1	LOT	Paper Shredder c/o GSO	90,000.00		
	1	unit	Paper Shredder - Paper Shredder - Throat width: 260 mm, Shred size: 3,8mm straight cut, Paper Capacity: 26-28 A4/70gr sheets; 22-24 A4/80gr sheets, Speed: 0,06 m/sec,Noise Level (idle/shredding): 54/55 dba, Voltage: 230 Volt Power: 460 Watt*,waste bag volume:60ltrs Dimensions (WxDxH): 40x60x80cm Net/Gross Weight: 29kg, automatic start and stop , automatic stop at door opening and/or full waste bag, automatic reverse in case of jamming. with 2 set of cutting knives: one for paper and one for CD, with 2 removable bins: one for paper and one for cd, with 1year warranty with local service center for service support -	90000.00		

****Please submit and accomplish the attached Omnibus Sworn Statement together with this form****

PURPOSE: For official use in the office.

NOTED:

- 1) Delivery Period within calendar days
- 2) price Validity shall be for a period of _____ calendar days
- 3) Warranty (for equipments) _____ Minimum of 1 year
- 4) Bid Price should be inclusive of VAT and delivery charges
- 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.
- 6) Unit prices must not exceed indicated line item price.

 Name of Establishment

 Philgeps Registry No.

 Printed Name and Signature of Bidder

 Address and Contact Number

 TIN