

Republic of the Philippines  
**BIDS AND AWARDS COMMITTEE**  
 (Goods and Services)  
 City Government of Baguio  
 Baguio City

Standard Form No.: SF - GOODS-60  
 Revised on: September 5, 2016  
 Standard Form Title: Request For Quotation

Reference No: 44744  
 Solicitation No: NP1326  
 Small Value Procurement  
 Date: August 8, 2022  
 OBR #

Sir/Madam:

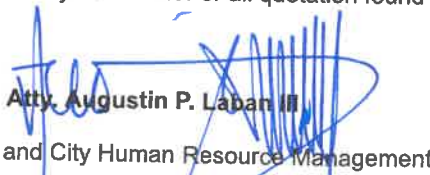
Please quote your price of item.s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM \_\_\_\_\_ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotation found not in order.

Thank you very much.

**NOTE:**

**"PLEASE SEAL YOUR BIDS"**

  
**Atty. Augustin P. Lapan III**  
 BAC Chairperson and City Human Resource Management Officer

ITEM NO.	QTY	UNIT	DESCRIPTIONS	TOTAL ABC	BID PRICE /UNIT	TOTAL BID PRICE
1	1	LOT	Book Blotter & Card Finger Print c/o BCPO	103,875.00		
	25	piece	Book Blotter - Book Blotter - Police Blotter 300pp -	1955.00		
	5000	piece	Card Finger Print - Card Finger Print - PNPCL Form nr 452:038 revised 27 july 2010 -	11.00		

**\*\*Please submit and accomplish the attached Omnibus Sworn Statement together with this form\*\***

**PURPOSE:** procurement of Police Blotter and index card for BCPO for the 2nd semester

- NOTED:**
- 1) Delivery Period within calendar days
  - 2) price Validity shall be for a period of \_\_\_\_\_ calendar days
  - 3) Warranty (for equipments) \_\_\_\_\_ Minimum of 1 year
  - 4) Bid Price should be inclusive of VAT and delivery charges
  - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.
  - 6) Unit prices must not exceed indicated line item price.

\_\_\_\_\_  
 Name of Establishment

\_\_\_\_\_  
 Philgeps Registry No.

\_\_\_\_\_  
 Printed Name and Signature of Bidder

\_\_\_\_\_  
 Address and Contact Number

\_\_\_\_\_  
 TIN