

Republic of the Philippines  
**BIDS AND AWARDS COMMITTEE**  
 (Goods and Services)  
 City Government of Baguio  
 Baguio City

Standard Form No.: SF - GOODS-60  
 Revised on: September 5, 2016  
 Standard Form Title: Request For Quotation

Reference No: 1868  
 Solicitation No: 1336 Small  
 Value Procurement  
 Date: October 16, 2018  
 OBR #

Sir/Madam:

Please quote your price of items listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM \_\_\_\_\_ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotation found not in order.

Thank you very much.

*[Handwritten Signature]*  
**ATTY. AUGUSTIN P. LABAN, III**  
 BAC Vice Chairperson  
**ATTY. LETICIA O. CLEMENTE**  
 BAC Chairperson and City Budget Officer

**NOTE:**

**"PLEASE SEAL YOUR BIDS"**

ITEM NO.	QTY	UNIT	DESCRIPTIONS	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	LOT	Bouquet -Silahis- c/o OCSWDO	2,400.00		
	12	Pcs.	Other Maintenance and Operating Expenses - Small Boquet (roses/Carnation,alstroemeria, baby's breath) - for Day Care Children			

**\*\*Please submit and accomplish the attached Omnibus Sworn Statement together with this form\*\***

**PURPOSE:** For activities in celebration of the 2018 Silahis ng Pasko sa Baguio-Children Parents Christmas Mardigras on December 1, 2018

**NOTED:**

- 1) Delivery Period within \_\_\_\_\_ calendar days
- 2) price Validity shall be for a period of \_\_\_\_\_ calendar days
- 3) Warranty (for equipments) \_\_\_\_\_ Minimum of 1 year
- 4) Bid Price should be inclusive of VAT and delivery charges
- 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

\_\_\_\_\_  
 Name of Establishment

\_\_\_\_\_  
 Philgeps Registry No.

\_\_\_\_\_  
 Printed Name and Signature of Bidder

\_\_\_\_\_  
 Address and Contact Number

\_\_\_\_\_  
 TIN

IT IS TO CERTIFY THAT THIS RFB WAS  
 POSTED AT THE: PHILGEPS WEBSITE  
BAGUIO CITY GOVERNMENT WEBSITE  
THREE (3) CONSPICUOUS SPACES

DATE OF POSTING: Oct 17, 2018  
 CLOSING PERIOD: Oct 17, - Oct 20/18  
 CLOSING OF RFB/BIDS: Oct 20, 2018  
 BY: [Signature]