

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
 (Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF - GOODS-60
 Revised on: September 5, 2016
 Standard Form Title: Request For Quotation

Reference No: 1884
 Solicitation No: 1348 Small
 Value Procurement
 Date: October 19, 2018
 OBR #

Sir/Madam:

Please quote your price of items listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotation found not in order.

Thank you very much.

ATTY. AUGUSTIN R. LARAN III
 VICE BAC CHAIRPERSON

ATTY. LETICIA O. CLEMENTE

BAC Chairperson and City Budget Officer

NOTE:

"PLEASE SEAL YOUR BIDS"

ITEM NO.	QTY	UNIT	DESCRIPTIONS	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	LOT	Digital Voice REcorder c/o CPDO	20,000.00		
	2	unit	Other Machinery and Equipment - Digital Voice Recorder • Record in MP3/LPCM with a high sensitivity S-Microphone • Up to 4 GB of built-in storage, expandable via MicroSD (SDHC/SDXC) cards • Focus and wide microphone modes to suit lectures or meetings - • Direct USB built in for easy connection to PC • FM radio to listen to or record radio broadcast			

****Please submit and accomplish the attached Omnibus Sworn Statement together with this form****

PURPOSE: For CPDO use during meeting

- NOTED:
- 1) Delivery Period within _____ calendar days
 - 2) price Validity shall be for a period of _____ calendar days
 - 3) Warranty (for equipments) _____ Minimum of 1 year
 - 4) Bid Price should be inclusive of VAT and delivery charges
 - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment

Philgeps Registry No.

Printed Name and Signature of Bidder

Address and Contact Number

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IT IS TO BE NOTED THAT THIS RFB WAS
 POSTED AT THE: PHILGEPS WEBSITE
 BAGUIO CITY GOVERNMENT WEBSITE
 THREE (3) CONSPICUOUS SPACES

REFERENCE :
 POSTED ON: 10/23/18
 POSTING PERIOD: 10/23 - 10/26/18
 OPENING OF BIDS: 10/26/18