

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
(Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF -GOODS-60
 Revised on: September 5, 2008
 Standard Form Title: **Request for Quotation**

Reference No :
 Shopping Solicitation No :
 Date :
 Obr # :

PR # 316
SVP 1360
October 23, 2018
101-9999-18-10-118

Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. You may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

NOTE:
"PLEASE SEAL YOUR BIDS"

ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer

ATTY. AUGUSTIN P. LABAN III
 BAC Vice Chairperson

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
Invitation for 25 pax for the ENTAcool 2018 Baguio Creative Festival Opening at the Dominican Hill and Retreat House on November 10, 2018						
1	205	pcs	Invitations <i>Specifications:</i> paper size: A4 Letter fold design: Dark brown woven paper with Cordillera designed woven strip and Abacca strings *please see attached sample design *delivery of the item should be before the Grand opening on November 10, 2018	38,950.00		
ac	**Please submit and accomplish the attached Omnibus Sworn Statement together with this form**					

THIS IS TO CERTIFY THAT THIS RFQ WAS
 POSTED AT THE _____ PHILGEPS WEBSITE
 _____ BAGUIO CITY GOVERNMENT WEBSITE
 _____ THREE (3) CONSECUTIVE PAGES
 REFERENCE TO _____
 POSTED ON _____
 POSTED PERIOD: _____
 OPENING OF RFQ/BIDS: _____
 POSTED AT _____

10/25/18
 10/25 - 10/28/18
 10/28/18

PURPOSE: Invitations to be given to 200 visitors and 5 VIP's for the ENTAcool 2018 Baguio Creative Festival Grand Opening at the Dominican Heritage Hill and Retreat House on November 10, 2018 c/o CBO

- NOTE:**
- 1) Delivery Period within _____ calendar days
 - 2) Price Validity shall be for a period of _____ calendar days
 - 3) Warranty (for equipments) _____ Minimum of 1 year
 Warranty (for repairs) _____ Minimum of three (3) months
 - 4) Bid Price should be inclusive of VAT and delivery charges
 - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment	Philgeps Registry No.	Printed Name and Signature of Bidder
Address & Contact Number	page 1 of 1	TIN