

Republic of the Philippines  
**BIDS AND AWARDS COMMITTEE**  
 (Goods and Services)  
 City Government of Baguio  
 Baguio City

Standard Form No.: SF - GOODS-60  
 Revised on: September 5, 2016  
 Standard Form Title: Request For Quotation

Reference No: 1894  
 Solicitation No: 1396 Small  
 Value Procurement  
 Date: November 6, 2018  
 OBR #

Sir/Madam:

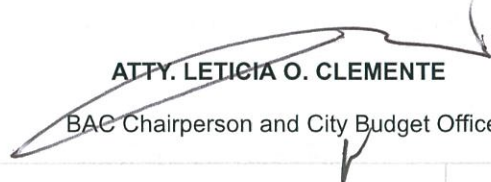
Please quote your price of item.s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM \_\_\_\_\_ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotation found not in order.

Thank you very much.

**NOTE:**

**"PLEASE SEAL YOUR BIDS"**

  
**ATTY. LETICIA O. CLEMENTE**  
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTIONS	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	LOT	Photocopier c/o CMO	350,000.00		
	1	unit	Photocopier - 1. Print/ copy/ scan/ fax/ ethernet/ wireless/ PCL/PS 2. 35ppm draft print speed/ 25 ISO ppm print speed (black/color) 3. Automatic duplex printing 4. Print up A3+; Max. paper size 12.95 inches x 47.24 inches 5. Auto fit function/ 25-400% reduction and enlargement 6. Walk-up black and white and color fax capability 7. Epson connect 8. Network printing 9. Wi-Fi direct 10. Print up to 4,800 x 1,200 dpi 11. USB host function (scan to memory device/ storage function 12. Super speed USB 3.0 13. One-pass Duplex scanner up to 45ipm (ADF Duplex) 14. Input capacity: 835 sheets (80gsm) - Cassette 1: 250 sheets + cassette 2: 500 sheets + rear slot: 85 sheets) 15. Up to 75,000 monthly duty cycles 16. Mobile and remote printing: epson print, epson email print, remote print driver, scan to cloud, apple AirPrint, Google cloud print, Mopia print service 17. Scan features: Scan to memory device, Scan to Network Folder/FTP, Scan to Email, Scan to computer ( Document Capture Pro, Scan to Computer (WSD) 18. LCD Screen: 5.0 inches / 12.7 cm TFT color LCD 19. Power consumption: Operating: 40 w Standby: 12 w Sleep: 1.6 w Power off: 0.45 w 20. With pedestal 21. With initial consumables + (1) set standard RIPS ink (CMYK) -			

ITEM NO.	QTY	UNIT	DESCRIPTIONS	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
	1	unit	Photocopier - Technical Data PRINT SPEED up to 130 ppm; PRINT RESOLUTION 300 x 300 dpi; PRINT AREA 251 x 357 mm (9.88 x 14.05 in.); PAPER WEIGHT 50 -157 gsm (print) /50 -107 gsm (original); ORIGINAL PAPER SIZE Max. 310 x 435 mm (12.2 x 17.12 in.) Min. 90 x 140 mm (3.54 x 5.51in.); PRINT PAPER SIZE Max. 297 x 420 mm (11.69 x 16.53 in.) Min. 100 x 148 mm (3.93 x 5.82 in.); MASTER MAKING TIME Approx 37 sec.; SCAN RESOLUTION 300 x 300 dpi; INK CAPACITY 800 ml; MASTER CAPACITY 200 cuts/roll; PAPER SUPPLY CAPACITY 1000 sheets (64 gsm); POWER CONSUMPTION 220 watts. -			

\*\*Please submit and accomplish the attached Omnibus Sworn Statement together with this form\*\*

PURPOSE: Capital Outlay 2018

NOTED:

- 1) Delivery Period within \_\_\_\_\_ calendar days
- 2) price Validity shall be for a period of \_\_\_\_\_ calendar days
- 3) Warranty (for equipments) \_\_\_\_\_ Minimum of 1 year
- 4) Bid Price should be inclusive of VAT and delivery charges
- 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

\_\_\_\_\_  
Name of Establishment

\_\_\_\_\_  
Philgeps Registry No.

\_\_\_\_\_  
Printed Name and Signature of Bidder

\_\_\_\_\_  
Address and Contact Number

\_\_\_\_\_  
TIN