

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
 (Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF - GOODS-60

Revised on: September 5, 2016

Standard Form Title: Request For Quotation

Reference No: 1935

Solicitation No: 1398 Small

Value Procurement

Date: November 6, 2018

OBR #

Sir/Madam:

Please quote your price of items listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotation found not in order.

Thank you very much.

NOTE:


ATTY. LETICIA O. CLEMENTE

BAC Chairperson and City Budget Officer

"PLEASE SEAL YOUR BIDS"

ITEM NO.	QTY	UNIT	DESCRIPTIONS	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	LOT	Meals&Snacks-RTC Law DAY c/o RTC	60,000.00		
	120	pax	Representation Expenses - REGIONAL TRIAL COURT LAW DAY on NOVEMBER 23, 2018. MENU: Snacks: sandwich and burger LUNCH: rice with 3 to 4 viands (adodo, penakbet, beef steak, fried chicken,) dessert; mix fruits (apple, melon, pineapple, grapes), fruit salad *Overflowing coffee and water. To be delivered at the venue . Venue: (TBA)			

****Please submit and accomplish the attached Omnibus Sworn Statement together with this form****

PURPOSE: RTC Law Day Celebration on November 23, 2018

NOTED:

- 1) Delivery Period within _____ calendar days
- 2) price Validity shall be for a period of _____ calendar days
- 3) Warranty (for equipments) _____ Minimum of 1 year
- 4) Bid Price should be inclusive of VAT and delivery charges
- 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

 Name of Establishment

 Philgeps Registry No.

 Printed Name and Signature of Bidder

 Address and Contact Number

 TIN