

Republic of the Philippines  
**BIDS AND AWARDS COMMITTEE**  
 (Goods and Services)  
 City Government of Baguio  
 Baguio City

Standard Form No.: SF - GOODS-60

Revised on: September 5, 2016

Standard Form Title: Request For Quotation

Reference No: 1976

Solicitation No: 1430 Small Value Procurement

Date: November 13, 2018

OBR #

Sir/Madam:

Please quote your price of items listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM \_\_\_\_\_ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotation found not in order.

Thank you very much.

**NOTE:**

**ATTY. LETICIA O. CLEMENTE**

BAC Chairperson and City Budget Officer

**"PLEASE SEAL YOUR BIDS"**

ITEM NO.	QTY	UNIT	DESCRIPTIONS	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	LOT	Poinsettia c/o CEPMO	300,000.00		
	1000	piece	Agricultural and Marine Supplies Expenses - Poinsettia , Red Color, - should be 2ft in height from top of pot - plant have more than five (5) blooming flowers -should have been grown in pots and acclimatized to the Baguio City weather			
	500	piece	Agricultural and Marine Supplies Expenses - Poinsettia, white color, - should be 2ft in height from top of pot - plant have more than five (5) blooming flowers -should have been grown in pots and acclimatized to the Baguio City weather			

**\*\*Please submit and accomplish the attached Omnibus Sworn Statement together with this form\*\***

**PURPOSE:** For landscaping and decorations for the Yuletide season 2018

**NOTED:**

- 1) Delivery Period within \_\_\_\_\_ calendar days
- 2) price Validity shall be for a period of \_\_\_\_\_ calendar days
- 3) Warranty (for equipments) \_\_\_\_\_ Minimum of 1 year
- 4) Bid Price should be inclusive of VAT and delivery charges
- 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

\_\_\_\_\_  
Name of Establishment

\_\_\_\_\_  
Philgeps Registry No.

\_\_\_\_\_  
Printed Name and Signature of Bidder

\_\_\_\_\_  
Address and Contact Number

\_\_\_\_\_  
TIN