

Republic of the Philippines  
BIDS AND AWARDS COMMITTEE  
(Goods and Services)  
City Government of Baguio  
Baguio City

Standard Form No.: SF - GOODS-60

Revised on: September 5, 2016

Standard Form Title: Request For Quotation

Reference No: 9631

Solicitation No: 1456 Small  
Value Procurement

Date: October 23, 2019

OBR #

Sir/Madam:

Please quote your price of item,s listed below as per specifications, stating the shortest time of delivery.  
Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later  
than 2:00 PM \_\_\_\_\_ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City.  
you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous \_\_\_\_\_  
to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotation found not in order.

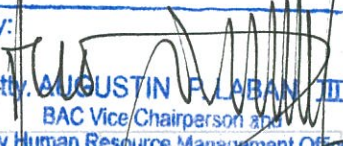
Thank you very much.

NOTE:

**"PLEASE SEAL YOUR BIDS"**

ATTY. LETICIA O. CLEMENTE

BAC Chairperson and City Budget Officer

By:   
Atty. AUGUSTIN P. LABAN III  
BAC Vice Chairperson and  
City Human Resource Management Office

ITEM NO.	QTY	UNIT	DESCRIPTIONS	TOTAL ABC	PRICE /UNIT	BID PRICE
1	1	LOT	Coffee etc-SM c/o CTO	169,009.00		
	200	pack	Coffee - Benguet ground, 500g -	310.00		
	350	pack	Creamer - Non-Dairy, 500g -	95.77		
	1000	pack	Cups - paper, 8oz capacity, 50pcs/pack -	55.00		
	50	pack	Stirrer - popsicle stick, plain, 100pcs/pack -	55.00		
	350	pack	Sugar - Brown, 1kg -	44.97		

**\*\*Please submit and accomplish the attached Omnibus Sworn Statement together with this form\*\***

PURPOSE: Coffee and other food supplies for CTO Social Marketing Program

NOTED:

- 1) Delivery Period within calendar days
- 2) price Validity shall be for a period of \_\_\_\_\_ calendar days
- 3) Warranty (for equipments) \_\_\_\_\_ Minimum of 1 year
- 4) Bid Price should be inclusive of VAT and delivery charges
- 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.
- 6) Unit prices must not exceed indicated line item price.

Name of Establishment

Philgeps Registry No.

Printed Name and Signature of Bidder

Address and Contact Number

TIN