Republic of the Philippines
BIDS AND AWARDS COMMITTEE
(Goods and Services)
City Government of Baguio
Baguio City

Standard Form No.: SF -GOODS-60
Revised on: September 5, 2008
Standard Form Title: **Request for Quotation**

Reference No : **PR # 15**
Shopping Solicitation No : **SVP 170**
Date : **February 14, 2018**
Obr # : **101-1011B-18-02-17**

Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall,Baguio City. You may fax your qoutations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

NOTE:
"PLEASE SEAL YOUR BIDS"

ATTY. LETICIA O. CLEMENTE
BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	2	pcs	**Plaque of recognition**	2,700.00		
			for retirees *Specifications:* made of stainless 5 by 8 inches Frame: 8 by 13 inches, plastic with wooden tedxture For: Dr. John Tinoyan ***please see attached sample*** Note: For the winning bidder to coordinate with the end user for the delivery of the items upon request of the end user.			
ac	*****Please submit and accomplish the attached Omnibus Sworn Statement together with this form*****					

THIS IS TO CERTIFY THAT THIS RFQ WAS POSTED AT THE BAGUIO CITY GOVERNMENT WEBSITE THREE (3) CONSECUTIVE SPACES

REFERENCE
POSTED ON 2/16/18
POST. PERIOD 2/16 - 2/19/18
OPENING OF RFQ/BIDS 2/19/18
POSTED BY

PURPOSE: For Salamat Mabuhay Program of the City Government of Baguio to be given to retirees for 2018 c/o HRMO

NOTE:
1) Delivery Period within _____ calendar days
2) Price Validity shall be for a period of _____ calendar days
3) Warranty (for equipments) _____ Minimum of 1 year
Warranty (for repairs) _____ Minimum of three (3) months
4) Bid Price should be inclusive of VAT and delivery charges
5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment | Philgeps Registry No. | Printed Name and Signature of Bidder

Address & Contact Number | TIN