Republic of the Philippines

BIDS AND AWARDS COMMITTEE

(Goods and Services)

City Government of Baguio

Baguio City

Standard Form No.: SF -GOODS-60
Revised on: September 5, 2008
Standard Form Title: **Request for Quotation**

Reference No : **PR # 2**
Shopping Solicitation No : **SVP 1795**
Date : **November 3, 2020**
Obr # : **101-1081-20-2-1**

Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall,Baguio City. You may fax your qoutations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

NOTE:
"PLEASE SEAL YOUR BIDS"

ATTY. LETICIA O. CLEMENTE
BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	LOT	FURNITURE	142100.00		
	1	pc	LEATHER OFFICE SOFA 3 seater L - 83 inches, W-32 inches, H-24 inches	20000.00		
	3	pcs	EXECUTIVE CHAIR High back with armrest, Leather finish , chrpme metal base with nylon caster	5700.00		
	21	pcs	OFFICE CHAIR high back, chrome base with arm, fabric - black NOTE: Supplier should attach brochure	5000.00		

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PURPOSE: For the City Accounting Ofice

NOTE: 1) Delivery Period within _____ calendar days
2) Price Validity shall be for a period of _____ calendar days
3) Warranty (for equipments) _____ Minimum of 1 year
Warranty (for repairs) _____ Minimum of three (3) months
4) Bid Price should be inclusive of VAT and delivery charges
5) Please indicate the brand of your offer.
For machines/equipment, please attach brochure.
6)Unit prices must not exceed indicated line item price.

Name of Establishment

Philgeps Registry No.

Printed Name and Signature of Bidder

Address & Contact Number

TIN