

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
 (Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF -GOODS-60
 Revised on: September 5, 2008
 Standard Form Title: Request for Quotation

Reference No : **PR # 101-1011B-20-10-004**
 Shopping Solicitation No : **SVP 1856**
 Date : **November 9, 2020**
 Obr # : **101-1011B-20-10-05**

Sir/Madam:
 Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery.
 Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City.
 You may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

NOTE:
"PLEASE SEAL YOUR BIDS"

ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	unit	PAPER SHREDDER Throat width: 310 mm Shred size: 3.9 x 40 mm cross cut Carbon hardened steel cutting knives unaffected by staples and clips, High precision design of cutting knives allows high shred loads with low power consumption Heavy duty chain drive system with metal gears, Security level ISO/IEC 21964 (Din 66399): P-4 O-3 T-4 E-3 F-1 Paper capacity: 20-22 sheets Shreddable materials: Paper, Credit Cards, Credit Cards with Chip, Films Speed: 0.07 m/sec Waste bag volume: 110 Liters Noise level: 58-61 dba Power: 600 watts Dimensions: (WxDxH): 53 x 43 x 92 cm Weight: 38 Kg One (1) Year warranty With Service Center Office in Baguio City for quick service support	97500.00		

PURPOSE: For Official use in the HRMO

- NOTE:**
- 1) Delivery Period within _____ calendar days
 - 2) Price Validity shall be for a period of _____ calendar days
 - 3) Warranty (for equipments) _____ Minimum of 1 year
 Warranty (for repairs) _____ Minimum of three (3) months
 - 4) Bid Price should be inclusive of VAT and delivery charges
 - 5) Please indicate the brand of your offer.
 For machines/equipment, please attach brochure.
 - 6) Unit prices must not exceed indicated line item price.

RECEIVED BY: nlc
 DATE: 11/16/2020
 PERIOD: 11/16 - 11/19/2020
 THREE (3) INDIVIDUAL SPACES
 11/19/2020

Name of Establishment

Philgeps Registry No.

Printed Name and Signature of Bidder

Address & Contact Number

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