

Republic of the Philippines  
**BIDS AND REWARDS COMMITTEE**  
 (Goods and Services)  
 City Government of Baguio  
 Baguio City

Standard Form No.: SF - GOODS-60  
 Revived on: September 5, 2016  
 Standard Form Title: Request For Quotation

Reference No: 665  
 Solicitation No: 396-SVP  
 Date: April 11, 2018  
 OBR #

Sir/Madam:

Please quote your price of item.s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM \_\_\_\_\_ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

**NOTE:**

**"PLEASE SEAL YOUR BIDS"**

*for: [Signature]*  
**ATTY. LETICIA O. CLEMENTE**  
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTIONS	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	LOT	RM SHW 373 c/o CTO	5,550.00		
	1	pc.	Expansion Valve (Replacement)			
	1	lot	Freon			
	1	JO	Labor			
	1	pc.	Wiper Blade, 16-inch			
	1	pc.	Wiper Blade, 24-inch			

PURPOSE: Repair & Maintenance of Govt Vehicle SHW-373 (Toyota Innova) c/o CTO.

- NOTED:
- 1) Delivery Period within \_\_\_\_\_ calendar days
  - 2) price Validity shall be for a period of \_\_\_\_\_ calendar days
  - 3) Warranty (for equipments) \_\_\_\_\_ Minimum of 1 year
  - 4) Bid Price should be inclusive of VAT and delivery charges
  - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment \_\_\_\_\_

Philgeps Registry No. \_\_\_\_\_

Printed Name and Signature of Bidder \_\_\_\_\_

ADDRESS & CONTACT NO. \_\_\_\_\_

BIDDER IS TO CERTIFY THAT THIS BID WAS  
 PREPARED BY HIMSELF OR BY AN AUTHORIZED REPRESENTATIVE  
 OF HIS FIRM OR COMPANY AND THAT HE OR SHE IS A REGISTERED  
 MEMBER OF THE PHILIPPINE REGISTERED PROFESSIONAL ENGINEERS  
 BOARD

DATE: 4/16/18  
 PERIOD: 4/16 - 4/19/18  
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