

Republic of the Philippines
BIDS AND REWARDS COMMITTEE
 (Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF - GOODS-60
 Revived on: September 5, 2016
 Standard Form Title: Request For Quotation

Reference No: 797
 Solicitation No: 503-SVP
 Date: April 27, 2018
 OBR #

Sir/Madam:


Please quote your price of items listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

NOTE:

"PLEASE SEAL YOUR BIDS"


ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer

| ITEM NO. | QTY | UNIT | DESCRIPTIONS | TOTAL ABC | BID PRICE PER UNIT | TOTAL BID PRICE |
|----------|-----|------|---|------------|--------------------|-----------------|
| 1 | 1 | LOT | Photocopier c/o RTC | 350,000.00 | | |
| | 1 | unit | Photocopier - SPECIFICATIONS: Printing and copying speed: max. 45ppm(A4), max. 22.6ppm (A3) Laser print system with 254 graduation. Paper feeder: 1,150 sheets maximum of 6,650 sheets Printer resolution: 1,800 x 600 dpi (with Smoothing Technology) High Quality mode: 1,200 x 1,200 dpi Warm-up time: Approx. 25 seconds Copier Functions: Chapter, cover and page insertion, proof copy (print/screen); adjustment test print; digital art functions; job setting memory; poster mode; image repeat With automatic document feeder and back to back printing with banner printing up to 1,200 x 297 mm Total cost per Print: Php 0.37 - | | | |

PURPOSE: To be use for The Regional Trial Court, B

NOTED:

- 1) Delivery Period within _____ calendar days
- 2) price Validity shall be for a period of _____ calendar days
- 3) Warranty (for equipments) _____ Minimum of 1 year
- 4) Bid Price should be inclusive of VAT and delivery charges
- 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment

Philgeps Registry No.

Printed Name and Signature of Bidder

Address and Contact Number

TIN