

Republic of the Philippines
BIDS AND REWARDS COMMITTEE
 (Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF - GOODS-60
 Revived on: September 5, 2016
 Standard Form Title: Request For Quotation

Reference No: 803
 Solicitation No: 514 *SYP*
 Date: April 30, 2018
 OBR #

Sir/Madam:

Please quote your price of item.s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

NOTE:

"PLEASE SEAL YOUR BIDS"

[Signature]
ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTIONS	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	LOT	Ribbon c/o GSO	38,000.00		
	6	set	Ribbon - Evolis Hightrust, YMCKOK, 200 prints per roll, P/N R6F003SAA -			
	4	set	Ribbon - Evolis Hightrust, YMCKOK, 300 prints per roll, P/N R5F008SAA -			

PURPOSE: Office Supplies c/o CGSO

- NOTED:
- 1) Delivery Period within _____ calendar days
 - 2) price Validity shall be for a period of _____ calendar days
 - 3) Warranty (for equipments) _____ Minimum of 1 year
 - 4) Bid Price should be inclusive of VAT and delivery charges
 - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

 Name of Establishment

 Philgeps Registry No.

 Printed Name and Signature of Bidder

 Address and Contact Number

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THIS IS TO CERTIFY THAT THIS REQ WAS.
 POSTED AT THE _____ PHILGEPS WEBSITE
 _____ BAGUIO CITY GOVERNMENT WEBSITE
 _____ THREE (3) CONSECUTIVE DATES

REFERENCE: _____
 POSTED ON: _____
 PERIOD: 5/1/18 - 5/10/18
 DATED BY: _____